

**Curran-Gardner Townships Public Water District**  
**3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981**  
**Tuesday, September 10, 2024 | 7:00 p.m. | Regular Board Meeting**

Members: Chairman James Mitchell, Vice Chairman Mike Irwin, Trustee Eric Oschwald, Trustee Bill Moss, Trustee Mark DiMarzio, Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf, Business Manager Cherril Graff (excused), Treasurer Stacy Stremsterfer, and Secretary Jessica Ryg

*Guests:* Todd Folder and Dianna Valois

**I. Call to Order:** Chairman called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance was said in the previous meeting.**

**III. Secretary (Jessica Ryg)**

Trustee Oschwald moved to approve the Tuesday, August 13, 2024, Regular Meeting Minutes with changes. Vice Chair Irwin second the motion. The motion carried.

The minutes from the *Committee as a Whole Meeting* on August 13, 2024, will be discussed on Tuesday, October 8, 2024.

**IV. Guests/Visitors:** none

**V. Treasurer (Stremsterfer)**

The CGTPWD Budget Report reflects 4 months or 33% of FY'25 activity. Treasurer Stremsterfer gave the following Income and Expenses Report for August of 2024:

**Income:**

Month End District Water Income

September Report (August 14, 2024 – September 10, 2024): \$187,900.00  
August Report (July 10, 2024 – August 13, 2024): \$188,789  
July Report (June 12, 2024 – July 9, 2024): \$159,855.00

Fiscal YTD Water Income

September Report (August 14, 2024 – September 10, 2024): \$693,843.00  
August Report (July 10, 2024 – August 13, 2024): \$537,500.00  
July Report (June 12, 2024 – July 9, 2024): \$317,154.00

Month End District Income - Including Other Income

September Report (August 14, 2024 – September 10, 2024): \$221,955.00  
August Report (July 10, 2024 – August 13, 2024): \$214,055  
July Report (June 12, 2024 – July 9, 2004): \$186,022.00

Fiscal YTD for All Income

September Report (August 14, 2024 – September 10, 2024): \$814,808.00 = 101%  
August Report (July 10, 2024 – August 13, 2024): \$603,625 = 98%  
July Report (June 12, 2024 – July 9, 2024): \$378,79.00 = 94%

**Expenses:**

Month End Operating Expenses

September Report (August 14, 2024 – September 10, 2024): \$184,505.00

August Report (July 10, 2024 – August 13, 2024): \$169,728.00

July Report (June 12, 2024 – July 9, 2024): \$130,851.00

Fiscal YTD Expenses of Operating Budget

September Report (August 14, 2024 – September 10, 2024): \$630,140.00 = 114%

August Report (July 10, 2024 – August 13, 2024): \$412,940.00 = 108%

July Report (June 12, 2024 – July 9, 2024): \$273,318.00 = 99%

**Net Operating Income (Loss)**

The YTD FY25 Unaudited Net Operating Income

September Report (August 14, 2024 – September 10, 2024): \$184,667.00

August Report (July 10, 2024 – August 13, 2024): \$190,685.00

July Report (June 12, 2024 – July 9, 2024): \$105,475.00

Budgeted Debt Service & Short-Lived Assets (SLA): \$46,788.00 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period:

September Report (August 14, 2024 – September 10, 2024): \$10,065.00

August Report (July 10, 2024 – August 13, 2024): \$760

July Report (June 12, 2024 – July 9, 2024): \$0 (correct amount)

Net Income for the Period:

September Report (August 14, 2024 – September 10, 2024): (\$19,403)

August Report (July 10, 2024 – August 13, 2024): (\$3,222.00)

July Report (June 12, 2024 – July 9, 2024): \$8,383.00

**(7:12 p.m.)**

Trustee Oschwald made a motion to approve the profit and loss report pending audit. Trustee DiMarzio second the motion. The motion carried.

**Bills List of Vendors – Total Payments to Vendors:**

September Report (August 14, 2024 – September 10, 2024): \$246,966.47

August Report (July 10, 2024 – August 13, 2024): \$148,783.74

July Report (June 12, 2024 – July 9, 2024): \$137,808.26

Trustee Oschwald made a motion to pay the bills. Trustee Mayes second the motion. The motion carried.

A CGTPWD CD is maturing soon. The CD is tied to a Bond Reserve Account. It has a current interest rate of 4.46% and will be ready for reinvestment on September 25, 2024. Treasurer Stremsterfer researched bank return rates. It was the consensus of the Board to reinvest it locally.

The CGTPWD business office continues to communicate with the auditor regarding year-end April 30, 2024 audit. Treasurer Stremsterfer reminded Nick (auditor) about the annual report that needs to be filed with State of Illinois Comptroller's office.

## **VI. Operations Manager's Report (Aaron Smith)**

This is a summary of the unaccounted-for water report for July 23, 2024 – August 23, 2024:

Amount of Treated Water Treated and Sent to Distribution System (and Billing Cycle):

September Report (July 23, 2024 – Aug. 23, 2024): 11,601,000 (31-day cycle)

August Report (June 20, 2024 – July 23, 2024): 13,630,000 (33-day cycle)

July Report (May 21, 2024 – June 20, 2024): 13,842,000 (30-day cycle)

Amount of Water Billed to Customers (this includes bulk water sales during this reporting period):

September Report (July 23, 2024 – August 23, 2024): 10,767,000

August Report (June 20, 2024 – July 23, 2024): 12,875,000

July Report (May 21, 2024 – June 20, 2024): 12,583,000

Amount of Water Loss in Gallons and Percent:

September Report (July 23, 2024 – August 23, 2024): 834,000 (7.19%)

August Report (June 20, 2024 – July 23, 2024): 755,000 (5.54%)

July Report (May 21, 2024 – June 20, 2024): 1,259,000 (9.1%)

Amount of Water Loss in Gallons per Minute:

September Report (July 23, 2024 – August 23, 2024): 18.68 gallons/minute

August Report (June 20, 2024 – July 23, 2024): 17.47 gallons/minute

July Report (May 21, 2024 – June 20, 2024): 29.14 gallons/minute

*DISCLAIMER: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.*

**7:22 p.m.**

A leak in the backwash line was repaired.

An abandoned water service was removed on South Meadowbrook Road.

Well #1's motor was replaced, disinfected, flushed and samples taken and sent for testing.

The operations crew is replacing the sulfuric acid storage tank and day tanks.

Forms are being constructed for concrete pads for both tanks and the scale. This will make it easier and safer to clean.

The dust collector motor on the lime silo failed. Electrician Joe Lee has a replacement in-stock, and is scheduled to replace it.

Easements were discussed.

A commercial development near MJ Keller (5700 International Pkwy., Springfield, IL 62711) was discussed.

## VII. Business Managers Report (Graff, excused)

Another lien was successfully recovered for \$927.00.

CGTPWD is awaiting American Legals' attorney to review documents.

Item	July	August	September
Monthly Disconnect Letters Sent	125	147	133
Disconnect Letters Sent Current FY	463	610	743
Currently Set for Disconnect	78	45	27
Disconnected - Still Off Since Last Month	2	1	1
Disconnect Fees Applied For Current	\$150 (3 x \$50)	\$250 (5 x \$50)	\$100 (2 x \$50)
Letters Sent to Update Contact Info	0	0	0
Contact Information Updated	0	0	0
Current Liens	15	14	13
Notice Letter to File Lien	1	0	0
New Liens Filed	0	0	0
Liens Filed Current Fiscal Year	0	0	0
Total Cellular Meters	1,598	1,627	1,636
Manual Meters	192	183	183
Radio Meters	811	798	795
Deduct Meters Cellular Radio	44 Total 4 Cell/40 Radio	44 Total 4 Cell/40 Radio	44 Total 4 Cell/40 Radio
New Tap-ons	0	2	1
New Tap-ons YTD	2	4	5
Total Active Customers	2,546	2,569	2,569
New Accounts Created	12	10	10

(7:28 p.m.)

## **IX. District Engineer's Report (Middendorf)**

### SRF 1 | Project #620-081

The project summary and preliminary environmental impact determination was issued by IEPA. There was a public hearing on August 13, 2024. That hearing allows up to 10-days for public comments. Minutes and comments will be forwarded to IEPA. The IEPA construction permit will be submitted next. Planning documentation should be completed by the end of the year which is in-line for the FY2025 funding list.

### SRF 2 | Project #620-082

The Water Tank Rehabilitations project is on the 2024 funding list.

### SRF 3 | Project #620-083

The Curran Pressure Zone Improvements: The tank site was reviewed by MECO and CGTPWD representatives. The project is in the preliminary design phase.

### Project 620-084.001 | Project 620-084.002

GIS Mapping Boundary; Hydraulic Analysis: MECO is reviewing discovery and interrogatory responses. This information will be shared with the legal team.

### Project 620-080

Standard Construction Specifications: CGTPWD received approval and certification for the IEPA Standard Specifications for Water Main construction. These will be deployed for future CGTPWD projects.

### Project 620-012.24

Project: Capital Planning: MECO met with CGTPWD staff to review needs assessments and prioritization of infrastructure repair and improvements. They are compiling project scope for Curran loop and Hazlett/Winch loop.

## **IX. Chair, Vice Chair and Committee Reports**

- a.) Chair (Mitchell): CGTPWD continues to work on action items needed with Attorney Harris.
- b.) Vice Chair (Irwin): no report.
- c.) Finance (Oschwald/DiMarzio): no report.
- d.) Planning (Mitchell/Moss): no report.
- e.) Personnel (Mitchell/Moss): no report.
- f.) Systems Oversight (Irwin/Benanti): no report.
- g.) Policy and Procedures (Irwin/Benanti): no report.
- h.) Ordinance Committee (Mayes/Oschwald): no report.

## **X. New Business**

### **A. Budget Amendment**

Chairman Mitchell made a motion to approve a \$48,500.00 increase to the FY25 budget for the additional scope of work submitted by engineers of Bolton & Menk. Trustee DiMarzio second the motion. Chairman Mitchell conducted a roll call vote:

Chairman Mitchell: Yes  
Vice Chair Irwin: Yes  
Trustee Oswald: Yes  
Trustee Mayes: Yes  
Trustee Moss: Yes  
Trustee Benanti: Yes  
Trustee DiMarzio: Yes

With seven yes votes, the motion carried.

Treasurer Stacy Stremsterfer said she will assign a ledger number to this item as 5225AA.

### **Budget Allocation**

Trustee Oswald made a motion to increase the FY25 budget allocation for attorney fees from \$175,000 to \$220,000. Trustee DiMarzio second the motion. Chairman Mitchell conducted a roll call vote:

Chairman Mitchell: Yes  
Vice Chair Irwin: Yes  
Trustee Oswald: Yes  
Trustee Mayes: Yes  
Trustee Moss: Yes  
Trustee Benanti: Yes  
Trustee DiMarzio: Yes

With seven yes votes, the motion carried.

The CGTPWD Board discussed an additional budget amendment. It will be added to the October agenda.

### **B. IEPA Loan Authorizing Ordinance. CGTPWD Ordinance #71.**

Vice Chair Irwin made a motion to approve CGTPWD Ordinance #71. Trustee DiMarzio second the motion. Chairman Mitchell conducted a roll call vote:

Chairman Mitchell: Yes  
Vice Chair Irwin: Yes  
Trustee Oswald: Yes  
Trustee Mayes: Yes  
Trustee Moss: Yes  
Trustee Benanti: Yes

Trustee DiMarzio: Yes

With seven yes votes, the motion carried.

C. Sheppard Liens

The Sheppard liens were discussed.

**(8:08 p.m.)**

**XI. Guests**

**XII. Executive Session – none.**

**XIV. Adjournment**

Vice Chair made a motion to adjourn at **8:09 p.m.** Trustee DiMarzio second the motion. The motion carried.