

**Curran-Gardner Townships Public Water District**  
**3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981**  
**Tuesday, August 13, 2019 – 7:00 p.m. – Regular Board Meeting**

Audio Available: [www.CurranGardner.com](http://www.CurranGardner.com)

Members: Chairman Mitchell, Vice Chair Mayes, Trustee Davis, Trustee Hammitt, Trustee Oschwald, Trustee Valois, Operations Manager Nelson, Engineer Middendorf, Business Manager Graff, Treasurer Elsner and Secretary Ryg

Guests: Todd Folder, Wayne Benanti and Laura Dorr

**I.** Call to Order at 7:00 p.m. and the **Pledge of Allegiance** was said.

Chairman Mitchell asked the room to observe a *moment of silence* to honor Trustee Dorr's public service history as a CGTPWD Trustee.

**DENNIS M. DORR (JUNE 12, 1961 - JULY 9, 2019)**

Dennis M. Dorr, 58 of New Berlin died Tuesday, July 9, 2019. He was born June 12, 1961 in Springfield, to Henry and Barbara Townsend Dorr. He married Laura Williams in 1979 and she survives.

Also surviving are two daughters, Denise M. (Matthew) Conavay and Kristy L. (Jonathan) Leonard both of Springfield; six grandchildren, Benjamin, Madelynn and Chandler Dean, Kaitlynn, Connor and Lorelei Leonard; three sisters, Rita Canada, Donna DeFraties and Kathryn Dorr all of Springfield; two brothers, Gary (Debbie) Dorr and Phillip Dorr both of Springfield; several nieces, nephews and cousins and extended family Perry and Arline Williams, Kenny, Michael and Janet of Rochester. He was preceded in death by his parents.

Dennis and Laura were married for 40 years. They spent their time sharing their love with their children and grandchildren. Dennis and Laura enjoyed vacationing as a couple and spent many weeks in the Smokey Mountains. Last year they spent five weeks on an Alaskan vacation. Their most recent trip was to the Upper Peninsula in Michigan, a lifelong desire of his.

Dennis worked for Roberts Food for twenty years and currently was employed by the State of Illinois. He also served as a Board Member on the *Curran Gardner Water Board*. He was a member of Blessed Sacrament Church and a 1979 graduate of Griffin High School.

Dennis made it his life's mission to serve others. He spent his time volunteering in many organizations helping those in need. He was a frequent volunteer at St. Joseph's Home, St. John's Breadline and served on the St. Vincent DePaul Society. As Jesus instructed, Dennis did not judge people with problems, but instead helped them with their problems. Faith ~ Family ~ Friends

Visitation: 3-6 pm, Sunday, July 14, 2019 at Staab Funeral Home – Springfield. A prayer service will be held at 3 pm. Funeral Mass: 10:00 am, Monday, July 15, 2019 at Blessed Sacrament Church with Reverend Jeff Grant officiating. Burial will follow at Roselawn Memorial Park.

**II. Board Secretary (Ryg)**

- A motion was made by Trustee Oschwald to accept the July 9, 2019, Regular Board Meeting Minutes with amended changes. Trustee Valois second the motion. The motion carried.

**III. Treasurer (Elsner)**

The CGTPWD Budget Report reflects 3.5 months or 29% of FY20 activity. Treasurer Elsner gave the following Income and Expenses Report for July 10, 2019 – August 13, 2019 which includes the Profit and Loss Budget Performance Report.

**Income:**

Monthly District Water Income: \$203,055

Fiscal YTD Water Income: \$543,541

Month-end District Income (including other income): \$261,786

Fiscal YTD for all income: \$621,485 = 34% of budget

**Expenses:**

Month-end Operating Expenses: \$96,693

Fiscal YTD Expenses: \$296,331 = 26% of Operating Budget

**Net Operating Income (Loss):**

The YTD FY20 Unaudited Net Operating Income: \$325,154

Budgeted Debt Service for this period: \$41,375

Transfer of Operating Cash to Reserve: \$20,000

After the transfer of funds for required debt service, Net Unaudited Income for this period: \$103,718

A motion was made by Trustee Oswald to accept the Treasurer's Profit and Loss Statement pending audit. Trustee Davis second the motion. The motion carried.

**Bills – List of Vendors: \$97,710.10**

A motion was made by Trustee Oswald to pay the bills. Trustee Hammitt second the motion. The motion passed.

**IV. Operation Manager's Report (Nelson)**

*Water Report for June 21, 2019 – July 23, 2019:*

- Water Sent to Distribution System: 11,881,000 gallons
- Water Billed to Customers: 10,039,335 gallons (includes 93,000 gallons of bulk water sales)
- Water Sold to Customers Produced In-house: 10,039,335
- Water Loss: 11.5% = 1,304,665 gallons = 28.31 gallons per minute

*This report shows no water sold to the Village of New Berlin during this time period. Also, no water from CWLP, the South Sangamon Water Commission or customer billings served by them – had any bearing on the determinations made in this report.*

New Plant Operations: Leander Construction (and sub-contractors) continue to repair or replace

problematic items, machinery and components. It was suggested that Leander could push their warranty out since certain items are not currently in service.

The District provided water to the Village of New Berlin since 9:00 a.m. on Friday, July 26, 2019, until present. The South Sangamon Water Commission was down for repairs from July 26, 2019, to August 2, 2019. Operations Manager Nelson received word from SSWC at 4:00 p.m. on August 2, 2019, that it was ready to go back on-line. He then contacted New Berlin Village President Mike Krall and who directed Operations Manager Nelson to leave the CGTPWD valve open until President Krall's engineer could check SSWC's flow to the village. The District billed the Village for seven (7) days in July of 2019 for 568,000 gallons of water.

Well #7's progress continues.

The Village of Curran completed its sewer collection system.

Operations Manager Nelson continues to work with Crawford, Murphy & Tilly (CMT) on hydrant flows at the Village of Curran. The highest flow is at 3501 Curran Road (9960 gpm), Warner Road West (960 gpm) and Warner Road East (912.5 gpm).

A meeting was held with Joe Ziebert of the Springfield/Sangamon County Planning Commission on August 8, 2019, to discuss the possible development of an industrial site located between the two rail line east of the Village of Curran.

Prairie Creek Road Project: The District has submitted to MECO an aerial map of the project showing proposed main, hydrants and service tap locations. MECO has an aerial map of The next step would be to obtain an Illinois EPA construction permit.

Installation of the water main began at Wagon Ford Road on July 23, 2019. As of August 13, 2019, 3,000 of the 4,000 feet of pipe have been installed.

The roof repairs were delayed until the backwash pump vent had a final location. The vendor will be contacted to start repairs.

A neighboring goat went missing and went swimming in our lime sludge lagoon. CGTPWD Crews and neighbors looked for the elusive animal to no avail. However, it returned home later that day, unharmed, but needing a bath.

## **V. Business Manager's Report (Graff)**

The District was notified on July 31, 2019, by the Sangamon County Reclamation District about a rate increase. They said it would become effective on August 1, 2019.

Mr. Shepard attended the last Board meeting. However, he did not follow up with cancelled checks or make any payment arrangements on his eight (8) accounts. A lien will be filed due to funds owed.

Business Manager Graff acknowledged Trustee Dorr's mentorship throughout her five years here at the District.

The annual office evaluations will be conducted the last week of August.

There are new office desk procedures which include calendars and other routine tasks performed by the office.

Due to the termination of support for Microsoft Works by December of 2019, three new computers were ordered along with possible software.

There was a hand-held failure, but readings were recovered, and corrected bills were issued.

## **VI. District Engineer's Report (Middendorf)**

While the construction progress at the new Plant is complete, the finalization of fully functioning machinery is not.

The test bore for Well #7 is complete. The bore hit hard clay at 48' depth. This information was sent to the State of Illinois for review.

There are no updates on the Sangamon River Conduit Crossing and Generator for Wells.

## **VII. Guests**

Mrs. Laura Dorr attended tonight's meeting to ensure her husband's vision for filling board vacancies was carried on. Everyone took time to talk about Trustee Dorr's legacy. He will be remembered for his public service record, sense of integrity and honor to fill his obligations. For more stories, please review the audio file on the District's website.

## **VIII. Chairman, Vice Chairman and Committee Reports**

- a. Chairman
- b. Vice Chairman
- c. Finance (Valois, Oswald) the Finance Committee plans to meet with the auditor to review his findings. The audit will then be presented to the board.
- d. Planning (Hammit)
- e. Personnel (Mitchell, Valois): Trustee Valois asked to carry-on Trustee Dorr's vision for replacing Board members. It was the consensus of the Board to have a template to follow in the future. Chairman Mitchell asked that Board members submit their plan as soon as possible.
- f. Systems Oversight (Mayes)
- g. Policy and Procedure Committee (Valois)
- h. Ordinance Committee (Mayes)

## **IX. Ongoing Business**

- a. Village of Curran Sewerage Collection System Billing – n/a

- b. Possible Finance Option for Well #7: Trustee Oswald asked about the bore’s timeframe. It was clarified that it will take approximately 4 months.

## **X. New Business**

- a. Consideration: Going Out for CD Bids for Bond Reserve (Elsner): Trustee Oswald explained the history of required Reserve Funds for each of the Districts bond obligations. The CGTPWD has fully funded all of their bonding reserves. Treasurer Elsner contacted over twelve financial institutions for the best rates. Trustee Oswald recommended “laddering” for the best financial fit. Laddering is a strategy used to access higher return rates – usually reserved for long-term CDs – while still allowing a portion of the District’s money to be accessible at short term intervals.
  - ❖ A resolution was recommended
    - The 2016 US Bank Bonds (formerly Illinois Finance Authority): \$169,433.00 placed with Illinois National Bank at 2.1% interest for 12 months.
    - 2019 USDA: \$159,360 placed with Carrolton Bank at 2.15% for 18 months.
    - 2009 USDA: \$147,240 placed with United Community Bank at 2.30% interest for 24 months.
  - ❖ It was suggested that Chairman Mitchell and Office Manager Graff be the signers on this.

Trustee Oswald made a motion to accept Resolution #2019-08-13 which authorizes the district’s bond reserve funds to be invested. Trustee Mayes second the motion. The motion carried.

- b. Illinois Special Water District Act – This document was sent via email to Trustees and passed out during the meeting.
- c. Discussion: Open Topic for Consideration – n/a

## **XI. Guests**

## **XII. Executive Session**

A motion was made by Trustee Valois to go into Executive Session. Vice Chairman Mayes second the motion. A roll call vote was taken:

Trustee Don Davis: Yes  
 Trustee Diana Valois: Yes  
 Trustee Rose Hammitt: Yes  
 Chairman Jim Mitchell: Yes  
 Vice Chair Dorr: Yes  
 Trustee Eric Oswald: Yes  
 With five yes votes, the motion carried.

(8:47 p.m.)

(Board exits.)

(Board returns.)

A motion was made by Vice Chairman Mayes to go back into Session. Trustee Oswald second the motion. A roll call vote was taken:

Trustee Don Davis: Yes

Trustee Diana Valois: Yes

Trustee Rose Hammitt: Yes

Chairman Jim Mitchell: Yes

Vice Chair Dorr: Yes

Trustee Eric Oswald: Yes

With five yes votes, the motion carried.

(Time: 9:08 p.m.)

Personnel matters were discussed. The Board appreciates the office staff stepping-up with increased job duties over the last eight months. It was the consensus of the Board to have the Manager allocate a one-time bonus to the office staff.

### **XIII. Open Session**

### **XIV. Adjournment at 9:10 p.m.**