

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
April 9, 2019 – 7:00 p.m. – Regular Board Meeting

Audio Available: www.CurranGardner.com

Members: Chairman Mitchell, Vice Chair Folder, Trustee Dorr, Trustee Valois, Trustee Hammitt, Trustee Mayes, Trustee Oswald, Operations Manager Nelson, Engineer Middendorf, Business Manager Graff (excused), Treasurer Elsner and Secretary Ryg

Guests: Don Davis and Wayne Benanti

I. Call to Order at 7:01 p.m. and the Pledge of Allegiance was said.

II. Board Secretary (Jessica Ryg)

- A motion was made by Trustee Oswald to accept the Special Board Meeting Minutes from Thursday, February 14, 2019. Trustee Dorr second the motion. The motion carried.
- A motion was made by Trustee Oswald to accept the Regular Board Meeting Minutes from March 12, 2019. Trustee Mayes second the motion. The motion carried.

III. Treasurer (Elsner)

The budget report reflects 11.5 months or 95% of FY19 activity. Treasurer Elsner gave the following Income and Expenses for March 13, 2019 – April 9, 2019 which includes the Profit and Loss Budget Performance Report.

Income:

Monthly District Water Income: \$143,415

Fiscal YTD Water Income: \$1,559,911

Total Income for the month: \$142,986

Fiscal YTD for all income: \$1,730,251 = 94% of budget

Expenses:

Monthly District Operating Expenses: \$86,542

Fiscal YTD Expenses: \$1,131,029 = 99% of Operating Budget

Net Operating Income (Loss):

The YTD FY19 Unaudited Net Operating Income is \$599,222

Budgeted Debt Service for the period was \$30,701

Budgeted Capital Expenditures for this period was NONE.

After the transfer of funds, Net Income for the month was a loss of \$17,243

A motion was made by Trustee Oswald to accept the Profit and Loss Statement pending audit. Trustee Hammitt second the motion. The motion carried.

Bill – List of Vendors: \$85,594,45

A motion was made by Trustee Oschwald to pay the bills. Trustee Valois second the motion. The motion passed.

IV. Operation Manager’s Report (Nelson)

Water Report for February 12 – March 15, 2019:

Amount of treated water sent through distribution system:	8,988,000 gallons
Amount of water billed for same period:	8,132,907 gallons
Amount of water loss for same period:	855,093 gallons (9.5%)

CGTPWD flushed hydrants on Monday, April 8, 2019.

The Illinois EPA issued a construction permit for Well #7.

The three abandoned water service lines approved for removal have been disconnected from the mains and taken out.

Kinney Contractors may be nearing the end of their installation of the sewer collection system. An attorney retained by the District sent a letter to this company to explain the CGTPWD position on their negligence.

The punch list to be done by the staff was reviewed with most task completed. The water line and hose bib has yet to be installed.

The punch list regarding Leander is also being finalized; re-energize a couple of electric lines, replace two valves, repairs some welds on the clarifier and landscaping.

The Cedarhurst Assisted Living Facility is nearing completion.

The Prairie Creek Road residents approached CGTPWD to install 6,200 ft. of 8” water main. This could result in at least eight new customers.

The Wagon Ford Road project is awaiting a construction permit from the Illinois Environmental Protection Agency. We are also waiting on a clearance from Historic Preservation. This phase II audit is being done by a consultant from Western Illinois University.

The Consumer Confidence Reports were provided to CGTPWD customers. It was posted on the Illinois Rural Water Association website. A link was sent to CGTPWD customers in last month’s newsletter. Customers receiving CWLP and SSWC water received the CCR via direct-mail. For anyone wishing to access this report via web: <http://www.ilrwa.org/CCR/CGTPWD.pdf>

Business Manager (Graff - excused)

VI. District Engineer (Middendorf)

There is \$167,443.93 still in the account mostly related to the 5% retainage for Leander.

Construction progress is at 99.7% complete. All major systems are complete. The punch list is being addressed. The IEPA operating permit was received. MECO continues to work on the four final change order items.

The IEPA permit application for Well #7 was issued on April 5, 2019. The Sangamon County Floodplain permit is in process. Project bid opening will be 4/30/2019

VII. Guests

n/a

VIII. Chairman, Vice Chairman and Committee Reports

- a. Chairman – n/a
- b. Vice Chairman – n/a
- c. Finance Committee – (Valois) – n/a
- d. Planning Committee – (Dorr, Hammitt) – n/a
- e. Personnel Committee – (Mitchell, Valois) – n/a
- f. Systems Oversight Committee – (Mayes, Folder) – n/a
- g. Policy and Procedure Committee – (Valois, Dorr) – n/a
- h. Ordinance Committee – (Mayes, Folder) – n/a

IX. Unfinished Business

- a. Village of Curran sewerage collection system billing – n/a
- b. Possible Finance Option for Well #7 Discussion (Oschwald) – Discussion/Approval regarding construction loan and potential Use of Unspent funds.

(8:36 p.m.)

X. New Business - Water System Capital Improvement Discussion (Mitchell)

- a. Review and approve Request for Funds #17 and Leander Pay application #16: Trustee Oschwald made a motion to approve Request for Funds #17 and Leander Pay application #16 for a total of \$30,639.19. It is broken down as follows:

Leander for change orders 8, 9, 10 & 11:	\$26,403.54
MECO Engineering:	\$1,755.83
Curran Gardner Water District (owner install)	\$2,479.82

Motion was second by Trustee Dorr. Motion passed.

XI. Guests - n/a

FY 2020 Budget discussion: Treasurer Elsner presented the most current draft of the FY 2020 budget. There were a number of adjustments made to the Operating Expenses. The Districts

total Debt Service decreased by approximately \$65,000 due to a payment of “interest only” required on the 2019 USDA loan for FY 2020.

The District still plans to borrow \$300,000 to \$350,000 for the River Crossing and Well #7. The balance of this project will be taken from the Depreciation (or Short Lived Asset) account.

The FY2020) budget will be put on the May agenda for approval.

XII. Executive Session - n/a

XIII. Open Session

XIV. Adjournment

Having no further business before the Board, they adjourned at 8:49 p.m.

Chairman Mitchell – Signature and Date

Secretary Ryg – Signature and Date