

**Curran-Gardner Townships Public Water District**  
**3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981**  
**Tuesday, July 14, 2020 – 7:00 p.m. – Regular Board Meeting**

Members: Chairman Mitchell, Vice Chair Mayes (excused), Trustee Oschwald, Trustee Moss, Trustee Valois, Trustee Hammitt, Trustee Davis, Operations Manager Nelson (excused), Engineer Middendorf, Treasurer Elsner, Secretary Ryg and Business Manager Graff (excused)

Guests: Wayne Benanti, Todd Folder and Attorney Ryan Byers of Rammelkamp & Bradney

**I.** Call to Order at 7:00 p.m. and the **Pledge of Allegiance** was said.

Chairman Mitchell offered his condolences on behalf of the CGTPWD Board to Vice Chair Mayes and his family on the loss of their wife and mother, Margie Michael, who passed away on Friday, June 12, 2020. Obituary link: <https://www.vancilmurphy.com/obituary/margaret-michael>

**II. Secretary (Ryg)**

Trustee Oschwald made a motion to accept the June 9, 2020 minutes with corrections. Trustee Davis second the motion. The motion carried.

**III. Treasurer (Elsner)**

The CGTPWD Budget Report reflects 2.5 months or 21% of FY21 activity. Treasurer Elsner gave the following Income and Expenses Report for June 10, 2020, through July 14, 2020, which includes the Profit and Loss Budget Performance Report.

**Income:**

Month End District Water Income: \$154,955

Fiscal YTD Water Income: \$354,454

Month End District Income (including other income): \$190,244

Fiscal YTD for all income: \$402,294 = 21% of Budget

**Expenses:**

Month End Operating Expenses: \$97,918

Fiscal YTD Expenses: \$219,692 = 19% of Operating Budget

**Net Operating Income (Loss):**

The YTD FY21 Unaudited Net Operating Income: \$182,602

Budgeted Debt Service for this period: \$46,687

Capital Expenses for the period: \$817

After transfer of funds to interest bearing accounts, Net Unaudited Income for period: \$44,822

**Bills – Total Payments to Vendors (June 10, 2020 – July 14, 2020): \$86,812.70**

Noted: Pay Estimate #5 Brotcke, Well & Pump for Well #7: \$7,186.50

Trustee Oschwald made a motion to approve the Treasurer's Profit and Loss Budget Report pending audit. Trustee Moss second the motion. The motion carried.

Trustee Oschwald made a motion to pay the bills. Trustee Valois second the motion. The motion carried.

#### **IV. Operations Managers Report (Nelson)**

There is no water loss report this month.

Operations Manager Nelson included an offer from Kinney Construction in his monthly report. Attorney Ryan Byers of Rammelkamp & Bradney represented the CGTPWD in a lawsuit at Sangamon County Court (Case #2020-SC-593) regarding the sanitary sewer collection system installed within the corporate boundaries of the village of Curran. Kinney Construction collapsed the CGTPWD water main at that location because they dug too deep of a trench. The bill for the July 18, 2020, damage totaled \$3890.55 with additional damage on September 10, September 20, October 18, October 25, and December 3, 2018, for a grand total amount of \$11,341.36. This will be further discussed in Executive Session.

Well #7 Progress: Brotcke, Well and Pump performed another test bore, but the results were not favorable for this well site. Engineer Middendorf will address this in his report.

Well #4 & Well #5 Rehabilitation: Suez Well will be rehabilitating Well #4 and performing a complete cleaning of Well #5 next week.

New Berlin Water Sales: Due to the shutdown of the South Sangamon Water Commission's water treatment plant on June 13, 2020, for repairs, the District sold water to the village of New Berlin from June 13 – June 30, 2020. This included 2,232,900 gallons at \$14,199.64.

Illinois Department of Transportation: The District submitted a bill to IDOT for \$10,321.90 to recoup costs associated with the emergency relocation of the water main due to IDOT's highway project (west of Smith Road).

The annual Illinois Environmental Protection Agency's Source Water Assessment Waiver Report is finished and submitted for review.

The annual Illinois State Water Survey report was finished and submitted to the Illinois Environmental Protection Agency for review. This report lists how many gallons of water the District pumped from the state's aquifers during the 2019 calendar year.

Water service was requested by the resident located at 1650 Spring Creek Road address. Operations Manager Nelson is working with this resident on costs to complete the project.

The Lime Sludge Lagoon will need to be cleaned out more than once per year. Oros Environmental cleaned the lagoons in January, but they are due again (since the new Plant produces more lime). This will need to go to bid in 2021. Operation Manager Nelson is working

on posting a bid sheet with specs for the calendar year 2021 and 2022. He may include alternate dumping locations if soil conditions continue to prevent normal land application.

There have been some last-minute repairs at the Plant due to warranties expiring soon. Engineer Middendorf will expand on this in his report.

#### **V. Business Manager's Report (Graff)**

Beacon Software: Operating training occurred on June 25, 2020, on Beacon Software. The software affected the reading methods making it necessary for training. The office staff was trained on database maintenance and loading/unloading the handhelds.

Cellular Meters: The announcement has been sent to the paper and will run for two weeks. Bidding will close on August 6, 2020, at 2:00 p.m.

Liens: The CGTPWD office obtained temporary access to the Sangamon County Recorder to Laredo software. This access allows CGTPWD to view all county liens that have been filed and released. They have audited the accounts and those properties that have current liens have been verified that they are up to date.

Purchased Water Customers: The office took time to recode customer accounts. This will help with billing accounts setup by third-party vendors. The updated coding will identify the master meter and, thus, associate it with the specific customer's account. This ensures accuracy, productivity and profitability.

#### **VI. District Engineer's Report (Middendorf)**

Water Treatment Plant: Three high service pumps were tested at the Plant. This was to ensure which pumps may need maintenance, serviced and/or replaced. The Plant's first, second and third pumps (in that order) are performing their best in that order too. MECO recommends a 500 gallon/minute pump (if any need replaced) since the last pump (pump number three) is not pumping at maximum productivity. Also, at the end of the treatment train is the finishing pump (high secure pump)(last pump) and it allows the water towers to fill. There was a suggestion to look at old pump catalogs to see how old (exactly) the pumps are and what PSI they should be performing.

USDA Phase I WTP Improvements: Leander is addressing warranties and the final punch list. The Merrick Representative was on-site to reprogram PLC and VFD to auto-restart. Roberts Senior Manager assessed the backwash air distribution issue. AAC will be onsite to feed and pace the lime feed based on pH sensor/user set points and to setup high service VFDs to pace on user input flowrate. The FIFE Chemical Representative was onsite and jar tested water. Engineer Middendorf said that the chemical salesman who stopped by the Plant has a vast knowledge of the industry and solid integrity when it comes to products while staying on-budget and on-deadline. This could be a valuable service to CGTPWD if the District chooses to use them/him (Jack Duffy) as a chemical representative. Their representative suggested that CGTPWD field staff use his jar tester to assess different chemical profiles.

Loellke and O'Shea are preparing quotes to provide a new floor with drains in the Chemical Feed Room.

Well #7 Study/Design: Brotcke, Well and Pump completed the northern test well. Unfortunately, there was too much clay and not enough sand and gravel for this bore/site to be a success. They will be assessing the southern site and performing a possible well test in the future.

Pay Application #5 has 10% retainage at \$7,186.50

The Rebuild IL Grant Application to assist with possible funding of new Automated Read Water Meters: There is not enough time to process the application and hold public hearings with the County to meet their deadline.

It was suggested to use a generic email in the future such as: info @ Curran-Gardner.com to ensure a smoother registration/prequalifying grant process in the future.

## **VII. Chairman, Vice Chair, and Committee Reports - Tabled**

- a. Chairman - tabled
- b. Vice Chairman - tabled
- c. Finance - tabled
- d. Planning - tabled
- e. Personnel - tabled
- f. Systems Over-sight - tabled
- g. Policy and Procedure Committee - tabled
- h. Ordinance Committee - tabled

(7:57 p.m.)

It was the consensus of the CGTPWD Board to go into Executive Session to discuss litigation/mediation. A roll call vote was taken:

Trustee Don Davis: Yes  
 Trustee Diana Valois: Yes  
 Trustee Hammitt: Yes  
 Chairman Jim Mitchell: Yes  
 Trustee Bill Moss: Yes  
 Trustee Eric Oswald: Yes

With six yes votes, the motion carried.

(Board exits the room.)

(7:59 p.m.)

(Board returns to Regular Session.)

(8:46 p.m.)

It was the consensus of the Board to go back into Regular Session. A roll call vote was taken:

Trustee Don Davis: Yes

Trustee Diana Valois: Yes  
 Trustee Hammitt: Yes  
 Chairman Jim Mitchell: Yes  
 Trustee Bill Moss: Yes  
 Trustee Eric Oswald: Yes

With six yes votes, this motion carried.

Chairman Mitchell asked the Board again to keep Vice Chair Mayes in their thoughts and prayers during this time. The Board again shared their condolences for his family.

## **VII. Chairman, Vice Chair, and Committee Reports - Tabled**

- a. Chairman – n/a
- b. Vice Chairman - excused
- c. Finance – n/a
- d. Planning – n/a
- e. Personnel – n/a
- f. Systems Over-sight – n/a
- g. Policy and Procedure Committee – n/a
- h. Ordinance Committee – n/a

## **IX. Ongoing Business**

Chairman Mitchell made a motion to accept the Kinney Contractor Settlement after action was taken at the Sangamon County Courthouse with Case #2020-SC-593. Trustee Davis second the motion. A roll call vote was taken:

Trustee Don Davis: Yes  
 Trustee Diana Valois: Yes  
 Trustee Hammitt: Yes  
 Chairman Jim Mitchell: Yes  
 Trustee Bill Moss: Yes  
 Trustee Eric Oswald: Yes

With six yes votes, this motion carried.

## **IX. New Business**

Chairman Mitchell made a motion to execute Pay Order #5. Trustee Valois second the motion. The motion carried.

## **X. Discussion: Open Topic**

Trustee Oswald asked about the time frame for flushing hydrants. It was clarified that it would be done in the fall.

(8:52 p.m.)

A discussion was held on program maintenance and trying to find proper paperwork on the old pumps. Guest Todd Folder would like to see an “hour meter” on all pieces of equipment.

**XI. Executive Session – see above.**

**XII. Adjournment at 8:56 p.m.**

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Chairman Signature and Date:

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Secretary Signature and Date: