

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, January 11, 2022 – 7:00 p.m. – Regular Board Meeting

Members: Chairman Mitchell, Vice Chair Davis, Trustee Oschwald, Trustee Moss (excused), Trustee Valois, Trustee DiMarzio (excused), Trustee Irwin, Operations Manager Smith, Engineer Middendorf (excused), Treasurer Becker, Business Manager Graff and Secretary Ryg

Guests: Wayne Benanti

I. Chair Mitchell called the meeting to order at 7:00 p.m. and led the CGTPWD Board with the **Pledge of Allegiance**.

II. Secretary (Jessica Ryg)

Trustee Oschwald made a motion to accept the Tuesday, December 14, 2021, Regular Meeting Minutes with one change. Trustee Valois second the motion. The motion carried.

III. Treasurer (Becker)

The CGTPWD Budget Report reflects 8.5 months or 71% of FY'22 activities. Treasurer Becker gave the following Income and Expenses Report for December 15, 2021 – January 11, 2022, which is listed on this Profit and Loss Budget Performance Report.

Income

Month End District Water Income: \$49,478

Fiscal YTD Water Income: \$1,224,801

Month End District Income (including other income): \$64,415

Fiscal YTD for all income: \$1,406,734 = 70% of Budget

Expenses

Month End Operating Expenses: \$137,462

Fiscal YTD Expenses: \$823,002 = 64% of Operating Budget

Net Operating Income (Loss)

The YTD FY22 Unaudited Net Operating Income: \$583,731

Budgeted Debt Service: \$46,421 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period: \$12,682

Net Income for the Period: (\$132,151)

Bills – Total Payments to Vendors (December 15, 2021 – January 11, 2022):

\$158,166.59

Treasurer Becker provided board members with an unaudited Operating Balance Sheet ending December 31, 2021; also, the Reserves and Debt Funds Balance Sheet and the Quarterly Profit and Loss Report ending December 31, 2021.

Trustee Oschwald moved to accept the treasurer's report pending audit. Trustee Irwin second the motion.

Trustee Valois moved to pay the bills. Trustee Irwin second the motion. The motion carried.

(7:12 p.m.)

IV. Operations Manager's Report (Aaron Smith)

Water loss report for November 18, 2021 – December 17, 2021:

Amount of Treated Water Sent to Distribution System: 8,643,000 gallons (Note: This was a 27-day billing cycle.)

Amount of Water Billed to Customers: 7,938,000 gallons (includes bulk water sales)

Amount of Water Loss: 8.18%

Amount of Water Loss: 707,000 gallons

Amount of Water Loss by Gallons per Minutes: 18.18 gallons/minute

Disclaimer: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

The meter vault for Well 7 was delivered.

The polymer pump was installed. Operations Manager Smith and crew are waiting for a representative from FIFE Water Services Inc. (105 Church Street, O'Fallon, Missouri, 63366) to perform water quality jar tests that will determine proper start-up polymer dosage plus assist with making the pump operational.

Oros Environmental removed 353,280 gallons of lime sludge from the lagoon.

The Tier 2 chemical report was submitted to Illinois Emergency Management Agency (IEMA).

A sludge management report was sent to Illinois Environmental Protection Agency (IEPA).

Electrician Joe Lee replaced malfunctioning outdoor lights around the administration building. He suggested streamlining the electric to Well 7 by using one meter for Well 1, 2 and 7. This would be done by burying conduit instead of setting poles to save on monthly charges from Menard Electric. This could be done by running conduit from the location of Well 1 over to Well 2 and then landing at Well 7. Also, this would better conform to the long-term plan of having a central electric control system. That type of system would be more conducive to providing full stand-by backup to an electrical generator. It was noted that Menard Electric approved this proposal.

Regarding easements for the proposed state highway, a second request letter to a property owner on Moore Road was sent. The property on Hazlett Road is in a trust. The property manager sent the easement paperwork to the owners for signatures.

V. Business Manager's Report (Graff)

The CGTPWD customer newsletters were distributed. The newsletter contained information on this year's rate increase of 6.4% which is authorized by District ordinance. This ordinance explains how rate are calculated at amount of COLA increase by the Social Security Administration (5.9% this year) plus a .5% increase.

A Stone Creek customer inquired about the narration of the rate increase. Documentation of the USDA court order, referendum, ordinance, water district boundaries and more were scanned and emailed to authenticate it. As of today's meeting, there has been no additional feedback from the customer.

Twenty-four cellular meters arrived. There are no updates on the remaining Verizon meters. There are 860 cellular meters in-service. This leaves 1,662 customers who are still manually read or read by radio transmission.

A lien was collected for a property in the 2700 block of Tozer Road.

Resolution 2022-001: The USDA requires the District to pass the annual "Resolution to Establish Rules, Rates and Regulations for the Operation of Curran-Gardner Townships Public Water District" which is named Res-2022-001. Vice Chair Davis made a motion to accept it. Trustee Irwin second the motion. The motion carried.

(7:20 p.m.)

VI. District Engineer's Report (Middendorf) – Excused

Operations Manager Smith reiterated that Menard Electric approved one meter for Wells 1, 2 and 7 resulting in savings for the District. Well 3 has been abandoned.

Brotcke, Well & Pump has completed setting up the pump to Well 7.

MECO is working with Operations Manager Aaron Smith to route and install power to Well 7 along with the construction of a raw water main to Well 7.

The price of PVC pipe is the highest its been in the history of PVC pipe sales.

VII. Guests – n/a

VIII. Chairman, Vice Chair and Committee Reports

- a. Chairman Mitchell – No update from the City of Springfield on the Intergovernmental Agreement. MECO has submitted a request for information to CWLP.
- b. Vice Chairman – n/a

- c. Finance Committee – Trustee Oschwald will contact Trustee DiMarzio (excused tonight) about the upcoming 2022 - 2023 budget. He also asked everyone to submit their wish lists to start preparation.
- d. Planning Committee – n/a
- e. Personnel Committee – n/a
- f. Systems Oversight Committee – n/a
- g. Policy and Procedures Committee: Trustee Irwin will work with Business Manager Graff on a proposed sprinkler ordinance.

(7:28 p.m.)

- h. Ordinance Committee – n/a

IX. New Business – n/a

X. Ongoing Business –

A roughly \$1 trillion infrastructure bill was signed into law in the fall of 2021. The words, “Clean water “ were directly noted in the White House’s brief on November 10, 2021, as viewed here: <https://www.whitehouse.gov/briefing-room/statements-releases/2021/11/10/president-biden-to-sign-bipartisan-infrastructure-investment-and-jobs-act-monday/>. The bill designates significant funds to be allocated to water infrastructure. Local municipalities will compete in March of 2022 in a grant process to obtain these resources. It was noted that the bill language includes specific criteria on how exactly the IEPA will evaluate and distribute award money. Trustees agreed that they will seek this opportunity for funding the River Crossing project. They asked Operations Manager Smith to confer with Engineer Middendorf to start the process.

(7:35 p.m.)

XI. Guests – n/a

XII. Executive Session – none

Vice Chair Davis made a motion to go into Executive Session. Trustee Oschwald second the motion. Chairman Mitchell called for a roll call vote:

Chairman Mitchell: Yes
 Trustee DiMarzio: Excused
 Trustee Irwin: Yes
 Trustee Oschwald: Yes
 Vice Chair Davis: Yes
 Trustee Moss: Excused
 Trustee Valois: Yes

With five yes votes, the motion carried.

(Board exits the room at 7:36 p.m.)

(Board returns to the room at 7:58 p.m.)

Trustee Oswald made a motion to go back into Regular Session. Trustee Irwin second the motion. Chairman Mitchell called for a roll call vote:

Chairman Mitchell: Yes
Trustee DiMarzio: Excused
Trustee Irwin: Yes
Trustee Oswald: Yes
Vice Chair Davis: Yes
Trustee Moss: Excused
Trustee Valois: Yes

With five yes votes, the motion carried.

Chairman Mitchell said that in Executive Session past Executive Minutes were reviewed:

- Tuesday, August 10, 2021
- Tuesday, November 9, 2021

Trustee Oswald made a motion to hold the Executive Session Minutes for Tuesday, August 10, 2021, and Tuesday, November 9, 2021. It was second by Trustee Irwin. The motion carried.

XIII. Return to Open Session

XIV. Adjournment at 8:01 p.m.