

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, February 8, 2022 – 7:00 p.m. – Regular Board Meeting

Members: Chairman Mitchell, Vice Chair Davis, Trustee Oschwald, Trustee Moss, Trustee Valois, Trustee DiMarzio (excused), Trustee Irwin, Operations Manager Smith, Engineer Middendorf, Treasurer Becker, Business Manager Graff (excused) and Secretary Ryg

Guests: Wayne Benanti and Todd Folder

I. Chair Mitchell called the meeting to order at 7:00 p.m. and led the CGTPWD Board with the Pledge of Allegiance.

II. Secretary (Jessica Ryg)

Trustee Oschwald made a motion to accept the CGTPWD Regular Meeting Minutes from Tuesday, January 11, 2022, with two changes. Trustee Valois second the motion. The motion carried with Trustee Moss voting present since he was excused from the last meeting.

III. Treasurer (Becker)

The CGTPWD Budget Report reflects 9.5 months or 79% of FY'22 activities. Treasurer Becker gave the following Income and Expenses Report for January 12, 2022 – February 8, 2022 which is listed on this Profit and Loss Budget Performance Report.

Income

Month End District Water Income: \$97,062

Fiscal YTD Water Income: \$1,345,922

Month End District Income (including other income): \$98,314

Fiscal YTD for all income: \$1,529,106

Expenses

Month End Operating Expenses: \$113,951

Fiscal YTD Expenses: \$936,953

Net Operating Income (Loss)

The YTD FY22 Unaudited Net Operating Income: \$589,494

Budgeted Debt Service: \$46,421 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period: \$6,240

Net LOSS for the Period: \$68,297

Bills – Total Payments to Vendors (January 12, 2022 - February 8, 2022):
\$127,220.19

Treasurer Becker provided board members with an unaudited Operating Balance Sheet ending January 30, 2022; also, the Reserves and Debt Funds Balance Sheet and the Quarterly Profit and Loss Report ending January 30, 2022.

Trustee Oschwald moved to accept the treasurer's report pending audit. Trustee Moss second the motion.

Vice Chair Davis moved to pay the bills. Trustee Moss second the motion. The motion carried.

(7:12 p.m.)

IV. Operations Manager's Report (Aaron Smith)

Water loss report for December 15, 2021 - January 19, 2022:

Amount of Treated Water Sent to Distribution System: 10,784,00 gallons (Note: This was a 33-day billing cycle.)

Amount of Water Billed to Customers: 9,713,100 gallons (includes bulk water sales)

Amount of Water Loss: 9.93%

Amount of Water Loss: 1,070,900 gallons

Amount of Water Loss by Gallons per Minutes: 22.53 gallons/minute

Disclaimer: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

Operations Manager Smith worked with Tom and other field staff on Wednesday, January 26, 2022, to provide Illinois Environmental Protection Agency (IEPA) requested information for their on-site field inspection. A written inspection report from IEPA is pending.

Cross-connection surveys were included in customer's bills this month.

A representative from Fife Water Services has been working with staff at the water treatment plant by running jar tests with several different polymer products. The best treatment product was chosen for a full-scale, trial run, so it was ordered and scheduled for delivery this week.

A District fire hydrant was hit by a car on the corner of Prairie Creek Road and Parks Kinner Road. It is repaired.

There was a malfunction with the lime batch tank causing hydrated lime to over-feed the tank. It was quickly remedied by the operations crew with the vacuum trailer by cleaning it out.

Operations Manager Smith continues to work with Electrician Joe Lee on finding the most cost-efficient way to run electricity to Well 7 while also achieving the District's eventual goal of a centralized power distribution system. Mr. Lee said that he has enough conduit to complete the project. This will run the electricity from Well 1 to Well 2 and then Well 7. This will save the District money (monthly) with Menard Electric.

Trustee Moss asked Operations Manager if he's noticed any cost changes with materials. Operations Manager Smith responded that some items have increased such as testing materials/chemicals.

V. Business Manager (Cherril Graff - excused)

Chairman Mitchell read Business Manager Graff's monthly report. The Board wishes Business Manager a speedy recovery.

There have been 883 cellular meters installed. There is another cellular meter shipment for the final order of the fiscal year.

The employee's Blue Cross Blue Shield health insurance's compliance packets were distributed. Each employee signed an acknowledgment of receipt for auditing purposes.

Chairman Mitchell thanked Business Manager Graff for her attention to detail and quick turnaround with FOIA requests.

XI. District Engineer's Report (Max Middendorf)

Engineer Middendorf continues to work with Plant Manager Smith and Electrician Joe Lee on routing of power to Well 7.

There will be a meeting with CGTPWD field staff and office staff to go over documentation needed for future grant writing initiatives.

The 2022 SRF (State Revolving Fund) Projects: The assembling of the pre-application planning process has begun. Engineer Middendorf spoke to Heidi Allen of the Illinois Environmental Protection Agency (IEPA). There has not been much movement with public entities – for example water districts - applying for the SRF grant. A suggestion was made to break up the grant application into individual requests/initiatives for capital planning. At the present, the lending rate is 1.1% for up to 30-years. It was noted that the Village of Dawson just filled out their grant proposal worksheet by working through their qualifications, so time is of the essence. Ms. Allen said the SRF is funded through the end of the state's fiscal year of June 30, 2022. Some financial analysts anticipate additional Federal appropriations in the future.

As CGTPWD continues its capital planning, District Engineer Middendorf said it's best to break down projects to see their best funding source especially since the high cost of pipe materials limiting. Trustee Oswald asked about the specifics on the possible loan forgiveness. Engineer Middendorf explained that the IEPA (who makes up both a finance side and permit side) has a different lending method than the USDA Rural Development. One of the concerns with an IEPA grant proposal program is that the IEPA only honor bids for 90-days (even with the economic forecast of continued pipe supply issues). If the District chooses the SRF option, then the process starts with the SRF giving the District the approved project amount (after criteria are met). The funds obtained up-front mean that the final construction agreement is adjusted for change orders. Thus the loan agreement (up to \$400,000) is constantly amended.

It was suggested that some of CGTPWD's grant options would be to break up construction projects in Phase 1, Phase 2 and Phase 3 to keep bid prices down.

Although pipe and infrastructure material pricing are still volatile and suppliers are receiving intermittent and partial resupply of various components, the River Crossing could possibly qualify for a grant project. It was projected at a \$800,000. Trustee Oswald asked about the River Crossing bid from two years ago. It will be further examined at the next meeting.

Trustees spoke about the possibly painting of the Farmingdale water tower was discussed. Engineer Middendorf said it was crucial to look at where the District will continue to grow and perhaps a new water tower could be built there.

The prospect of Smith Road water main loop completion was discussed.

A CGTPWD map was presented to Trustees. It showed the proposed Heartland Greenway CO2 Project location. The District continues to work with Attorney Brad Wilson of Rammelkamp Bradney of 741 South Grand Avenue West, Springfield, IL, 217-522-6000, on this issue.

VII. Guests – n/a

VIII. Chairman, Vice Chair and Committee Reports

- a. Chairman Mitchell – No update from the City of Springfield on the Intergovernmental Agreement.
- b. Vice Chairman Don Davis – Vice Chair Davis inquired on the age of the HVAC system for the water treatment plant.
- c. Finance Committee – It was the consensus of the Board to meet at 6:00 p.m. on Tuesday, March 8th (before the CGTPWD Regular Meeting) to discuss the upcoming FY 2022 – 2023 budgetary needs. Trustee Oswald reminded everyone to submit their proposed procurement lists to start preparation.
- d. Planning Committee – n/a
- e. Personnel Committee – n/a
- f. Systems Oversight Committee – n/a
- g. Policy and Procedures Committee: Trustee Irwin will work with Business Manager Graff on a proposed sprinkler ordinance.
- h. Ordinance Committee – n/a

(7:48 p.m.)

IX. New Business – Chairman Mitchell proposed extending the security cameras from the Plant building to the office building. He is keenly aware of the increase in prices, but he wanted to keep it on everyone’s radar.

X. Ongoing Business – n/a

XI. Guests – n/a

XII. Executive Session – none

Trustee Irwin made a motion to go into Executive Session. Vice Chair Davis second the motion. Chairman Mitchell called for a roll call vote:

- Chairman Mitchell: Yes
- Trustee Irwin: Yes
- Trustee Oswald: Yes
- Vice Chair Davis: Yes
- Trustee Moss: Yes
- Trustee Valois: Yes

With six yes votes, the motion carried.

(Board exits the room at 7:50 p.m.)

(Board returns to the room at 8:13 p.m.)

Trustee Oswald made a motion to go back into CGTPWD Regular Session. Trustee Moss second the motion. Chairman Mitchell called for a roll call vote:

- Chairman Mitchell: Yes
- Trustee Irwin: Yes
- Trustee Oswald: Yes
- Vice Chair Davis: Yes
- Trustee Moss: Yes
- Trustee Valois: Yes

With six yes votes, the motion carried.

Chairman Mitchell said that in Executive Session the Board continued discussion about the attorney needs for the continued growth of the District. Personnel was also discussed.

XI. Adjournment - The Board adjourned at 8:14 p.m.