

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, July 9, 2024 – 7:00 p.m. – Regular Board Meeting

Members: Chairman James Mitchell, Vice Chairman Mike Irwin, Trustee Eric Oschwald, Trustee Bill Moss (excused), Trustee Mark DiMarzio, Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf, Business Manager Cherril Graff, Treasurer Stacy Stremsterfer, and Secretary Jessica Ryg

Guests: Todd Folder and Diana Valois

I. Call to Order: Chairman called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Secretary (Jessica Ryg)

Trustee Oschwald made a motion to table the June 11, 2024, Regular Meeting Minutes. Trustee Mayes second the motion. The motion carried.

IV. Guests/Visitors: none

V. Treasurer (Stremsterfer)

The CGTPWD Budget Report reflects 2 months or 17% of FY'25 activity. Treasurer Stremsterfer gave the following Income and Expenses Report for July of 2025:

Income

Month End District Water Income:

July Report (June 12, 2024 – July 9, 2024): \$159,855.00

June Report (May 14, 2024 – June 11, 2024): \$208,517.00

Fiscal YTD Water Income:

July Report (June 12, 2024 – July 9, 2024): \$317,154.00

June Report (May 14, 2024 – June 11, 2024): \$208,517.00

Month End District Income - Including Other Income:

July Report (June 12, 2024 – July 9, 2024): \$186,022.00

June Report (May 14, 2024 – June 11, 2024): \$230,287.00

Fiscal YTD for all income:

July Report (June 12, 2024 – July 9, 2024): \$378,79.00 = 94%

June Report (May 14, 2024 – June 11, 2024): \$230,287.00

Expenses:

Month End Operating Expenses:

July Report (June 12, 2024 – July 9, 2024): \$130,851.00

June Report (May 14, 2024 – June 11, 2024): \$140,376.00

Fiscal YTD Expenses (of operating budget):

July Report (June 12, 2024 – July 9, 2024): \$273,318.00 = 99%

June Report (May 14, 2024 – June 11, 2024): \$140,376.00 = 11%

Net Operating Income (Loss)

The YTD FY25 Unaudited Net Operating Income:

July Report (June 12, 2024 – July 9, 2024): \$105,475.00

June Report (May 14, 2024 – June 11, 2024): \$89,911.00

Budgeted Debt Service & Short Lived Assets (SLA): \$46,788.00 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period:

July Report (June 12, 2024 – July 9, 2024): \$0 (correct amount)

June Report (May 14, 2024 – June 11, 2024): \$0 (correct amount)

Net Income for the Period:

July Report (June 12, 2024 – July 9, 2024): \$8,383.00

June Report (May 14, 2024 – June 11, 2024): \$42,194.00

Trustee Oschwald made a motion to accept the treasurer’s report pending audit. Trustee Mayes second the motion. The motion carried.

(7:12 p.m.)

Bills List of Vendors – Total Payments to Vendors:

July Report (June 12, 2024 – July 9, 2024): 137,808.26

June Report (May 14, 2024 – June 11, 2024): \$158,180.34

Trustee DiMarzio made a motion to pay the bills. Trustee Benanti second the motion. The motion carried.

Treasurer Stremsterfer informed the Boad that she received MECO’s new fee schedule to go into effect August 1, 2024

(7:14 p.m.)

VI. Operations Manager’s Report (Aaron Smith)

Summary of amount of water treated during April 23, 2024 – May 21, 2024, and sent to the distribution system during the above period in comparison to other months:

Amount of Treated Water Treated and Sent to Distribution System:

July Report (May 21, 2024 – June 20, 2024): 13,842,000 (30-day billing cycle)

June Report (April 23, 2024 – May 21, 2024): 10,118,00 (29-day billing cycle)

Amount of Water Billed to Customers (this includes bulk water sales during this reporting period):

July Report (May 21, 2024 – June 20, 2024): 12,583,000
June Report (April 23, 2024 – May 21, 2024): 9,348,434 gallons

Amount of Water Loss in Gallons and Percent:

July Report (May 21, 2024 – June 20, 2024): 1,259,000 (9.1%)
June Report (April 23, 2024 – May 21, 2024): 769,566 (7.61%)

Amount of Water Loss in Gallons per Minute:

July Report (May 21, 2024 – June 20, 2024): 29.14 gallons/minute
June Report (April 23, 2024 – May 21, 2024): 18.42 gallons/minute

DISCLAIMER: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

The Village of Pleasant Plains requested the emergency interconnect to be opened due to their water main issue.

A broken valve box was replaced on Bradfordton Road.

A Sangamon County Highway Department excavator hit a ¾ inch service line on the corner of Old Jacksonville Road and Meadowbrook Road while excavating ditches. The break was repaired, and service was restored.

There was a service line leak on Providence Lane in Sims Western Acres. It was repaired.

A repair was made to the old water treatment plant building above the chlorine room.

Oros Environmental was contacted for a lime sludge lagoon cleanout. They will be on-site in 2 to 3 weeks.

(7:15 p.m.)

VII. Business Manager's Report (Cherril Graff)

The CGTPWD Board will hold a public meeting to provide the Illinois Environmental Protection Agency with any feedback regarding the preliminary environmental impact determination on behalf of IEPA's water supply loan program. It will be held on Tuesday, August 13, 2024, at 6:30 a.m. before the regularly scheduled monthly meeting which starts at 7:00 p.m. A project summary will be available after the public meeting.

Here is the notice of public hearing regarding the preliminary environmental impact determination (PEID):

Notice is hereby given to all residents, property owners, and water system users of the Curran Gardner Townships Public Water District, Springfield, Illinois, that a Public Hearing will be held, located at 3384 Hazlett Road, Springfield, IL, on August 13, 2024, at 6:30 p.m. Under project L176294, the water district proposes that are two HDP PVC bores under the Sangamon River for data, power and 12-inch raw water main. An improvement well access road to connect the current access road to Well #7, then from Well #7 to Well #1. An auxiliary generator and automatic transfer switch (ATS) and a transformer bank that supplies and controls backup power to wells. This public notice is to provide an opportunity to the public to provide comments on the water district’s proposed construction. The project summary and preliminary environmental impacts determination and document provided by the IEPA are available for review at the water district, 3384 Hazlett Road, Springfield, IL, 62675. The document contains information including the location, user rate impacts, and potential environmental impacts. The estimated cost for this project is \$1,679,000.00.

This notice is providing access to the documents and to satisfy section 662.530 of the IL Procedures for Issuing Loans from the Public Water Supply Program from the IEPA. These documents will be on file at the water district for 10-days after the public hearing to allow for public comment. Written comments can be submitted to the water district or directly to Mr. Bryan Smith at the IEPA, Infrastructure Financial Assistance Section, PO Box 19276, Springfield, IL, 62794-9276.

American Legal Publishing (ALP): The ordinance committee and staff have reviewed the ALP’s codified ordinances. All their proposed changes were submitted to the ALP.

<i>Office Action Item:</i>	<i>April 4/9/2024.</i>	<i>May 05/14/2024</i>	<i>June 6/11/2024</i>	<i>July 7/2/2024</i>
Monthly Disconnect Letters Sent	159	193	145	125
Disconnect Letters Sent Current Fiscal Year	1680	193	338	463
Customers Currently Set for Disconnect	62	4	32	78
Disconnects Still Shut-off from Last Month	1	3	4	2
Disconnect Fees Applied for Current Billing Period	\$600 (12x\$50)	\$500 (10x\$50)	\$50 (1x\$50)	\$150 (3 x\$50)
Letters Sent to Update Contact Info.	0	0	0	0

Contact Information Updated	0	0	0	12
Current Liens	17	15	15	15
Notice Letter(s) Sent to File Lien	0	0	1	1
New Liens Filed This Mo.	0	0	0	0
New Liens Filed Current Fiscal Year	8	0	0	0
Leins Released this Month	0	2	0	0
Liens Released Current Fiscal Year	6	0	0	0
Total Cellular Meters Installed	1533 (+0)	1565 (+32)	1581 (+16)	1598 (+17)
Manual Meters	229	229	210	192
Radio Meters	839	840	813	811
Deduct Meters/Cellular Meters/Radio Meters	43/3/40	43/3/40	43/3/40	44/4/40
New Tap-ons this Month	1	2	0	0
New Tap-ons YTD	8	2	2	2
Total Active Customers	2559	2561	2565	2564
New Accounts Created	4	11	4	12
New Accounts Created Fiscal Year '24	114	11	15	17

VIII. District Engineer's Report (Middendorf)

2023 SRF Projects:

SRF 22.01: Project summary and *Preliminary Environmental Impacts Determination* (PEID) was issued by the IEPA. A public hearing will be scheduled for Tuesday, August 13, 2024, at 6:30 p.m. Planning documentation will be complete by the end of year, which would be in line for the FY2025 funding ranking.

SRF 22.02: Water Tank Rehabilitations – Projected for April 2024 funding list. The funding nominations were resubmitted for SRF 1 and SRF 2.

SRF 22.03: Curran Pressure Zone Improvements – Project scope elements and design recommendations presented to CGTPWD staff for feedback. MECO is preparing the scope of work documents and updating cost estimates.

Engineer Middendorf said there will be need for a 30-minute special board meeting at 6:30 p.m. on Tuesday, August 13, 2024, which will take place before the regularly scheduled monthly meeting at 7:00 p.m. This meeting is open to the public regarding Preliminary Environmental Impacts Determination (PEID). This is for informing and receiving public comments on the proposed well field improvements. There will be a “Notice of Public Hearing” posted and published.

GIS Mapping: MECO and CGTPWD continue to review discovery and interrogatory responses. The GIS mapping updates will be examined by Attorney Harris’ team.

Engineer Middendorf said Capital Planning was discussed during the budget talks. A priority list of infrastructure repairs were discussed along with projected costs for improvement. A project scope will be compiled for the Curran loop and Hazlett/Winch Loop.

Trustee Oswald asked Engineer Middendorf about any possible engineering concerns regarding the river levels for the under river bore. Engineer Middendorf cautioned that this could be a factor. The biggest issue will be staging on dry land. Wet periods and continually rising water levels will impact the job. They will need 6 ft. of clearance to complete the under the river project. He encouraged Trustees to visit during this construction project so they would witness the high density polyethylene (HDPE) pipe being infused with the joining HDPE pipe.

(7:28 p.m.)

IX. Chairman, Vice Chairman and Committee Reports

- a) Chairman Mitchell: Chairman continues to be in communication with the parties involved with 1926b. Also, Chairman would like to form a new committee to examine capital planning. He envisions the following Trustees on it: Eric Oswald, Mike Irwin and Mark DiMarzio
- b) Vice Chair Irwin – Last week there was a teleconferences. There will be an update in executive session tonight. He requested that Todd Folder and Engineer Middendorf join the executive session since they’ve been instrumental in the project.
- c) Finance Committee (Oswald/DiMarzio) – no report.
- d) Planning Committee (Mitchell/Moss) - no report.
- e) Personnel Committee (Mitchell/Moss) - no report.
- f) Systems Oversight (Irwin/Benanti) – no report.
- g) Policy and Procedures (Irwin/Benanti) – no report.
- h) Ordinances Committee (Mayes/Oswald) – All of the codified ordinances were sent to the attorney with revisions going back to the company.

Trustee Oswald asked Operation Manager Aaron Smith about if the current budget has enough budgeted for the new hire's salary and benefits. If not, he will need to submit amendment for the FY25 budget.

Trustee Oswald asked Operation Manager Aaron Smith about the projected salary allotment in regard to the new hire for the annual FY25 budget.

X. New Business: Chairman Mitchel stated that the District will enforce its policy on sprinkler meters. He asked Business Manager Graff to prepare a letter to Stone Creek and he would sign it.

XI. Guests – none.

XII. Executive Session

Vice Chair Irwin made a motion to go into executive session. Trustee DiMarzio second the motion. Chairman Mitchell asked for a roll call vote:

Chairman Mitchell: Yes
Vice Chair: Yes
Trustee Moss: Excused
Trustee Mayes: Yes
Trustee Oswald: Yes
Trustee Benanti: Yes
Trustee DiMarzio: Yes

With six yes votes, the motion carried.

(Board exits at 7:33 p.m.)

(Board returns at 8:19 p.m.)

XIII. Return to Open Meeting

Vice Chair Irwin made a motion to return to regular session. Trustee Benanti second the motion. Chairman Mitchell called for a roll call vote:

Chairman Mitchell: Yes
Vice Chair: Yes
Trustee Moss: Excused
Trustee Mayes: Yes
Trustee Oswald: Yes
Trustee Benanti: Yes
Trustee DiMarzio: Yes

With six yes votes, the motion carried.

Chairman said that litigation matters were discussed in Executive Session.

Chairman Mitchell said the consensus of the Board was to condense the minutes in regard to the budgetary items. Then once per year the annual minutes will include all 12-months of datasets (first meeting of the new fiscal year). Going forward, the minutes will only highlight the current month and past month's financial information.

XIV. Adjournment

Trustee DiMarzio made a motion to adjourn. Trustee Mayes second the motion. The motion passed.

(Board adjourned at **8:29 p.m.**)