

1 **Curran-Gardner Townships Public Water District**
2 **3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981**
3 **January 8, 2019 – 7:00 p.m. – Regular Board Meeting**
4

5 **Audio Available: www.CurranGardner.com**
6

7 Members: Chairman Mitchell, Vice Chair Folder, Trustee Valois, Trustee Hammitt, Trustee
8 Dorr, Trustee Oswald, Operations Manager Nelson, Engineer Middendorf, Business Manager
9 Graff, Treasurer Elsner and Secretary Ryg

10 Excused: Trustee Mayes

11 Guests: Wayne Benanti and Judy Harney

12 **I. Call to Order at 7:04 p.m. and Pledge of Allegiance**

13 **II. Board Secretary (Ryg)**

14 Vice Chair Folder made a motion to accept the November 8, 2018, Special Meeting Minutes as
15 presented. Trustee Hammitt second the motion. The motion carried.

16 Trustee Oswald made a motion to approve the December 11, 2018, Regular Meeting Minutes
17 with corrections. Trustee Valois second it. The motion passed.

18 **III. Treasurer (Elsner)**

19 The budget report reflects 8.5 months or 71% of FY19 activity. Treasurer Elsner gave the
20 following Income and Expenses for December 12, 2018 – January 8, 2019 which included the
21 Profit and Loss Budget Performance Report.

22 **Income:**

23 Monthly District Water Income: \$148,717

24 Fiscal YTD Water Income: \$1,154,189

25 Total Water Income for the month: \$148,082

26 Fiscal YTD for all income: \$1,274,641 = 69% of budget
27

28 **Expenses:**

29 Monthly District Expenses: \$81,737

30 Fiscal YTD Expenses: \$879,426 = 77% of Operating Budget
31

32 **Net Operating Income (Loss):**

33 The YTD FY19 unaudited net operating income is \$395,216
34

35 Budgeted Debt Service (including allocation for the SLA) for the period was \$41,257
36

37 Budgeted Capital Expenditures for this period was NONE.
38

39 After the transfer of funds to interest bearing account(s), Net Income was \$9,087
40

41 A motion was made by Trustee Oswald to accept the profit and loss/income expense
42 report pending audit. Trustee Hammitt second the motion. The motion carried.

43

44 **Bill – List of Vendors: \$64,376.35**

45

46 A motion was made by Trustee Oswald to pay the bills. Trustee Valois second the
47 motin. The motion carried.

48

49 It was noted by CGTPWD Treasurer Elsner that Pay Request #15 on the Agenda will include
50 reimbursement of interest of \$10,556.48 to CoBank, which the District already paid. Based on
51 the approved construction budget, the District is allowed to request this.

52

53 (7:22 p.m.)

54 **IV. Operations Manager's Report (Nelson)**

55 Water Loss Report for November 20 – December 21, 2018: 13.65% due to flushing and testing
56 of the new clarifier and filter.

57 Two pickup trucks experienced some chugging issues due to wrong fuel supplied by Nelson Oil.
58 The problem was remedied immediatly, and Nelson Oil will reimburse the District for the
59 mistake. The breakdown effected meter reading capabilities by three to four days.

60 Due to inclement weather, the Kinney Contractors performed minimal construction in the
61 Village of Curran.

62 Cedarhurst will begin taking applications for occupancy in April of 2019. CGTPWD issued
63 Dover Family Companies a bill for \$31,053.92. Their daily water usage is estimated at 11,000
64 gallons per day.

65 There are twelve residential homes on Wagon Ford Road who still want water service. The
66 District has received four of the twelve resident's payment. The other eight households must
67 remit payment no later than January 20, 2109.

68 The lime sludge removal process has been delayed due to wet conditions not being able to get
69 machinery on farm fields. We have posted notices for bids for the fall of 2019 and 2020 lagoon
70 cleaning.

71 Staff continues to be trained at the Plant on the new technology.

72 The IRWA Annual Technical Conference will take place February 19th in Effingham.

73 **V. Business Manager's Report (Graff)**

74 Health insurance for employees has been resolved.

75 The Office team continues to hear positive feedback from customers who can view their water
76 bill online. A quarterly newsletter is in the works which will encourage customers to "Go Green"
77 to receive their monthly statement.

78 **VI. District Engineer's Report (Middendorf)**

79 Engineer Middendorf passed out a letter from Tim Lipp, Vice President of Leander Construction.
80 It outlined the requested RFPs ten through sixteen.

81 Water Treatment Plant: Construction is at 99.7% complete. The final stages of improvements for
82 the project include future improvements to the garage door, chlorine feed room, roof liner and
83 high service pumps. Construction is at 99.7% completion. The Bact T and IEPA Operations
84 Permit is pending. The transfer of warranties went into effect on January 7, 2019. There is still a
85 5% retainage budgetd and to be paid once all parties sign off.

86 USDA Loan Application: The loan closing will take place on Thursday, February 14, 2019.

87 Well #7: The electric service with Menard Electric CoOp is being finalized. MECO finalized
88 construction plans and an IEPA permit application. The United States Army Core of Engineers
89 and Sangamon County floodplain permit is being processed.

90 **VII. GUESTS**

91 Judy Harney plants to demolish her old home on her property in Curran. She has paid the water
92 bill for over a year. She was told she had to pay for three-years, but didn't understand why when
93 there will be no meter pit in the future since zoning will not allow it. The Board listened to her
94 concerns and talked over possible solutions.

95 **VIII. Chairman, Vice Chairman and Committee Reports**

- 96 a. Chairman – n/a
- 97 b. Vice Chairman – n/a
- 98 c. Finance Committee – (Valois) – n/a
- 99 d. Planning Committee – (Dorr, Hammitt) – n/a
- 100 e. Personnel Committee – (Mitchell, Valois) – n/a
- 101 f. Systems Oversight Committee – (Mayes, Folder) – n/a
- 102 g. Policy and Procedure Committee – (Valois, Dorr) – n/a
- 103 h. Ordinance Committee – (Mayes, Folder) – n/a

104 **IX. Unfinished Business**

- 105 a. Village of Curran sewerage collection system billing
- 106 b. Possible Finance Option for Well #7 Discussion (Oschwald) – pending findings from
107 engineer.

108 **X. New Business**

109 a. Trustee Oschwald made a motion to approve Pay Request #15 (Water Treatment Plant
110 Construction).

111 Approve Contractor Leander Pay Application #14 in the amount of \$242,358.38

112 Approve engineer MECO Basic Services in the amount of \$410.05

113 Approve engineer MECO Resident Inspection in the amount of \$6,311.67

114

115 CoBank Interest reimbursed to CGTPWD for December 2018: \$10,556.48

116

117 Total Request for #15 for RD Form 440-11 in the amount of \$259,636.58
118

119 Trustee Dorr second it.

120 A roll call vote was taken:

121 Vice Chair Folder: Yes

122 Trustee Valois: Yes

123 Trustee Hammitt: Yes

124 Chairman Mitchell: Yes

125 Trustee Dorr: Yes

126 Trustee Mayes: Excused

127 Trustee Oswald: Yes

128 With six yes votes, the motion carries.

129 b. Intergovernmental Agreement – Sangamon County Community Resources (Graff) – Office
130 Manager Graff asked to take this off the agenda.

131 c. Discussion/Approval Regarding Construction Loan and Potential Use of Unspent Funds
132 (Oswald)

133 Trustee Oswald made a motion to adopt ordinance (2019-02-14) authorizing and providing for
134 the issuance of \$4,040,000 aggregate principal amount of Waterworks Revenue Bonds, Series
135 2019 of the Curran-Gardner Townships Public Water District, Sangamon County, Illinois, for the
136 purpose of acquiring and constructing improvements to the existing water system of said District,
137 prescribing all the details of said bonds, confirming the sale of said bonds, providing for the
138 collection, segregation and distribution of the revenues of the waterworks system of said District
139 in relation thereto, and related matters. Trustee Dorr second this motion.

140 A roll call vote was taken:

141 Vice Chair Folder: Yes

142 Trustee Valois: Yes

143 Trustee Hammitt: Yes

144 Chairman Mitchell: Yes

145 Trustee Dorr: Yes

146 Trustee Mayes: Excused

147 Trustee Oswald: Yes

148 With six yes votes, the motion carries.

149 d. Update/Approval of Bond Ordinance for Term Financing of USDA Rural Development Loan
150 (Oswald) – n/a

151 **XI. Guests – n/a**

152 **XII. Executive Session**

153 a. Personnel Matters

154 b. Possible Litigation

155 A motion was made by Trustee Dorr to enter into executive session. It was second by Trustee
156 Hammitt. A roll call vote was taken:

157 Vice Chair Folder: Yes
158 Trustee Valois: Yes
159 Trustee Hammitt: Yes
160 Chairman Mitchell: Yes
161 Trustee Dorr: Yes
162 Trustee Mayes: Excused
163 Trustee Oswald: Yes
164 With six yes votes, the motion carries.

165 (The Board exited at 8:37 p.m. for Executive Session)

166 A motion was made by Trustee Dorr to come back into Regular Meeting. Trustee Oswald
167 second the motion. A roll call vote was taken:

168 Vice Chair Folder: Yes
169 Trustee Valois: Yes
170 Trustee Hammitt: Yes
171 Chairman Mitchell: Yes
172 Trustee Dorr: Yes
173 Trustee Mayes: Excused
174 Trustee Oswald: Yes
175 With six yes votes, the motion carries.

176 (The Board returned at 8:58 p.m. from Executive Session)

177 It was suggested to add “2019 – 2020 Budget” to next month’s agenda.

178 **XIII. Open Session** – n/a

179 **XIV.** Having no further business before the Board, they adjourned at 9:01 p.m.