

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, November 12, 2019 – 7:00 p.m. – Regular Board Meeting

Audio Available: www.CurranGardner.com

Members: Chairman Mitchell, Vice Chair Mayes, Trustee Davis, Trustee Hammitt, Trustee Oschwald, Trustee Valois, Operations Manager Nelson, Engineer Middendorf, Business Manager Graff, Treasurer Elsner and Secretary Ryg

Guests: Todd Folder and Wayne Benanti

I. Call to Order at 7:00 p.m. and the **Pledge of Allegiance** was said.

II. Board Secretary (Ryg)

Trustee Oschwald made a motion to accept the October 8, 2019, Committee as a Whole Meeting Minutes. Trustee Davis second the motion. The motion carried.

Trustee Oschwald made a motion to accept the October 8, 2019, Regular Board Meeting Minutes. Trustee Davis second the motion. The motion carried.

III. Treasurer (Elsner)

The CGTPWD Budget Report reflects 6.5 months or 54 % of FY20 activity. Treasurer Elsner gave the following Income and Expenses Report for October 9, 2019 – November 12, 2019, which includes the Profit and Loss Budget Performance Report.

Income:

Month End District Water Income: \$173,453
Fiscal YTD Water Income: \$950,411

Month End District Income (including other income): \$209,597
Fiscal YTD for all income: \$1,135,106 = 60% of budget

Expenses:

Month End Operating Expenses: \$130,079
Fiscal YTD Expenses: \$581,334 = 53% of Operating Budget

Net Operating Income (Loss):

The YTD FY20 Unaudited Net Operating Income: \$553,772

Budgeted Debt Service for this period: \$41,375
Capital Expenses for period: \$20,573

After transfer of funds to interest bearing accounts, Net Unaudited Loss for period:
\$98,430

Bills – List of Vendors: \$107,593.04

A motion was made by Trustee Oschwald to accept the Treasurer's Profit and Loss Budget report pending audit. Trustee Valois second the motion. The motion passed.

A motion was made by Trustee Oschwald to pay the bills. Trustee Valois second the motion. The motion passed.

A motion was by Trustee Oschwald to accept the to accept the Balance Sheet and Profit & Loss Report for Curran Gardner Reserves and Debt Funds for FY20 as of October 31, 2019. Trustee Valois second it. The motion passed.

IV. Operation Manager's Report (Nelson)

Water Report for September 20, 2019 – October 17, 2019:

- Water Sent to Distribution System: 9,260,000 gallons
- Water Billed to Customers During this timeframe: 8,279,246 gallons (includes bulk water sales and water sales to the Village of New Berlin during this reporting period)
- Water Produced In-house and sold to customers: 8,279,246 gallons
- Water Loss: 10.59%
- Water Loss in Gallons: 980,764
- Water Loss in Gallons Per Minute: 25.2

It was noted that no water from CWLP or the South Sangamon Water Commission or customer billings served by them had any bearings on the determinations made in this report.

New Plant Update:

Most of the Plant problems needing repair or replacement were corrected. The sludge blow-off line is not clogged anymore. Merrick Industries is scheduled to be back at the Plant in November to correct the issues with the Lime Feed.

The Lime Sludge was analyzed. Harvest was completed on the land that the lime will be spread on. Spreading will take place in December, weather permitting.

Well #7 Progress: The latest well boring data is in and will be discussed in Engineer Middendorf's report.

The gutters and downspouts were cleaned at the CGTPWD Administration Building.

The Village of Curran sewer project litigation continues. Attorney Ryan Byers, of Rammelkamp and Bradney, is the District's representation in the legal action against Kinney Construction.

The Lenhart and Bunker Hill Water Main Extension Project continues. The EcoCat application (submitted by MECO Engineering) is being reviewed by the Illinois Department of Natural Resources. Such flowers as the Prairie Spiderwort and Royal Catchfly may need more research

as they are on the endangered species listed at Centennial Park. The District continues to research this topic along with the Franklin Squirrel.

The Prairie Creek Road Project continues with easement collection.

Wagon Ford Road Status: The District is still collecting samples to obtain an operating permit for this line.

The CGTPWD crew installed a 4-inch water service line to the daycare facility in Berlin last week. The large service line is needed to provide water to the daycare's new fire suppression system.

The Illinois Department of Transportation issued the District a permit to bore a new water service at 5455 Illinois Route 97. This will be done as soon as weather permits.

Operations Manager Wayne Nelson updated the Board on the Lenhart Road and Bunker Hill Road Water Main Project.

V. Business Manager's Report (Graff)

There were three candidates who expressed interest for the open CGTPWD Trustee position. Resumes were distributed for examination and possible discussion during December 10th Regular Meeting.

There were six liens filed by CGTPWD for unpaid water bills on various properties within the District.

Business Manager Graff reported there is now a printed guide of all desk procedures available at the office.

The annual rate increase at CGTPWD is in conjunction with the Social Security administration who announced a 1.6% COLA increase. The District water rates will be calculated as COLA plus the USDA .50% covenant, resulting in a 2.1% increase.

Information on the Blue Cross Blue Shield 2020 insurance rate increases were given to the Trustees. This year's insurance rate increase is 7.7%. The current monthly premium is \$818.55 per person and the new rate will be \$881.57 per person.

There are approximately sixteen Village of Curran customers who will use the sewer billing program. It was suggested that there could be some change and clarification of our Intergovernmental Agreement with them.

VI. District Engineers Report (Middendorf)

Engineer Middendorf gave each Trustee a copy of the “Alluvial Well Comparative Analysis Worksheet” which focused on all of the wells: top of well height, platform height, ground, seal material to ground, groundwater low level, minimum static water over screen, top of gravel pack, top of screen, screen height, bottom of well and total well depth. This data can be used to compare the wells.

The Water District has used the remaining funds from the USDA loan to perform plant upgrades, add a new roof membrane over the old water plant and more.

Leander is working with Roberts Filter, Merrick, AAC, Environdyne and Anderson Electric to resolve the remaining punch list items. LOCI has secured a 6-month warranty extension from Roberts and Environdyne.

Well #7 Study/Design: Due to higher local grade/bottom of production zone, the present well site is not conducive for long-term yield. MECO recommended relocating the new well southeast of the initial site.

Prairie Creek Road: IEPA Construction Permit is ready for signatures. Plant Manager Nelson is editing the plan sheet. The permit will be submitted to the IEPA as soon as possible.

Sangamon River Conduit Crossing and Generator for Wells: Petersburg Plumbing and Heating gave the District a quote for \$48,640.00 for a 10” bored conduit. Genset, trenched conduit, ATS and wire are estimated at \$200,000.00. The construction estimate is approximately \$250,000.00, plus permitting costs.

VII. Guests – n/a

VIII. Chairman, Vice Chairman and Committee Reports

- a. Chairman – Duey Blair, Pleasant Plains Village president called Mr. Mitchell suggesting that the two sides meet after Thanksgiving
- b. Vice Chairman – n/a
- c. Finance (Valois, Oschwald): n/a
- d. Planning (Hammitt) – n/a
- e. Personnel (Mitchell, Valois): Trustee Mayes suggested adding “Review and Discuss Applicants for Open Trustee Position” for next month’s agenda.
- f. Systems Oversight (Mayes)
- g. Policy and Procedure Committee (Valois)
- h. Ordinance Committee (Mayes)

IX. Ongoing Business

- a. Possible Finance Option for Well #7 – pending.

X. New Business

- a. Approve Intergovernmental Agreement between Springfield Park District and the Curran-Gardner Townships Public Water District: Operations Manager Wayne Nelson sent this agreement. Trustees received this document by email and a hard copy was passed out during the meeting. A motion was made by Trustee Oschwald to enter into an agreement with the Springfield Park District regarding the water main easement. Chairman Mitchell second the motion. A discussion ensued about the water main easement, property boundaries, Illinois Department of Natural Resources, EcoCat (Ecological Compliance Assessment Tool) and the Franklin Squirrel's habitat. It was clarified that this includes three (3) service meters, but not free water. A roll call vote was taken:
1. Trustee Davis: Yes
 2. Trustee Valois: Yes
 3. Trustee Hammitt: Yes
 4. Chairman Mitchell: Yes
 5. Vice Chair Mayes: Yes
 6. Trustee Oschwald: Yes
- With six yes votes, the motion passed.
- b. Open Topic for Consideration: n/a

XI. Guests – n/a

XII. Executive Session

A motion was made by Trustee Davis to go into Executive Session. Trustee Valois second it. A roll call vote was taken:

7. Trustee Davis: Yes
8. Trustee Valois: Yes
9. Trustee Hammitt: Yes
10. Chairman Mitchell: Yes
11. Vice Chair Mayes: Yes
12. Trustee Oschwald: Yes

With six yes votes, the motion passed.

(Board Exited at 8:27 p.m.)

(Board Returned at 8:51 p.m.)

A motion was made by Trustee Oschwald to return from Executive Session and enter into Regular Session. Trustee Valois second it. A roll call vote was taken:

1. Trustee Davis: Yes
2. Trustee Valois: Yes
3. Trustee Hammitt: Yes
4. Chairman Mitchell: Yes
5. Vice Chair Mayes: Yes

6. Trustee Oswald: Yes
With six yes votes, the motion passed.

Chairman Mitchell said the Board discussed personnel matters in Executive Session.

XIII: Open Session

XIV. Adjournment

Adjournment at 9:17 p.m.

Chairman Mitchell Signature and Date

Secretary Ryg Signature and Date