

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, July 12, 2022 – 7:00 p.m. – Regular Board Meeting

Members: Chairman James Mitchell, Vice Chair Don Davis, Trustee Eric Oschwald, Trustee Bill Moss, Trustee Diana Valois, Trustee Mark DiMarzio (excused), Trustee Mike Irwin, Operations Manager Aaron Smith, Engineer Max Middendorf (excused), Treasurer Mary Ann Becker, Business Manager Cherril Graff and Secretary Jessica Ryg

Guests: Todd Folder and Wayne Benanti

I. Call to Order: Chairman Mitchell called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Secretary (Jessica Ryg)

Trustee Oschwald moved to accept the Tuesday, June 14, 2022, Regular Meeting minutes with one change. Vice Chair Davis second the motion. The motion carried.

IV. Treasurer (Becker)

The CGTPWD Budget Report reflects 2 months or 17% of FY'23 activities. Treasurer Becker gave the following Income and Expenses Report for June of 2022:

Income

Month End District Water Income: \$157,015

Fiscal YTD Water Income: \$318,273

Month End District Income (including other income): \$175,898

Fiscal YTD for all income: \$362,558 = 17% of the Budget

Expenses

Month End Operating Expenses: \$104,805

Fiscal YTD Expenses: \$201,538 = 16% of the Operating Budget

Net Operating Income (Loss)

The YTD FY22 Unaudited Net Operating Income: \$161,019

Budgeted Debt Service: \$47,717 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period: \$7,796

Net Income for the Period: \$15,580

Bills – Total Payments to Vendors (June 15, 2022 – July 12, 2022): \$47,559.39

Treasurer Becker provided board members with an unaudited Operating Balance Sheet ending June 30, 2022; also, the Reserves and Debt Funds Balance Sheet, and the Quarterly Profit and Loss Report ending June 30, 2022.

Eck, Punke and Schaefer (auditors) is in receipt of the final documents.

Trustee Oschwald made a motion to table the Treasurer's report until next month. Trustee Moss second the motion. The motion carried.

Trustee Oschwald moved to pay the bills. Trustee Moss second the motion. The motion carried.

V. Operations Manager's Report (Aaron Smith)

Water loss report for May 24, 2022 – June 21, 2022:

Amount of Treated Water Sent to Distribution System: 14,619,000 gallons (Note: This was a 29-day billing cycle.)

Amount of Water Billed to Customers: 10,977,000 gallons (includes bulk water sales during this reporting period and a 14-day average of Pleasant Plains – 1,476,510 gallons - not billed yet - as of today, July 12, 2022: 3,590,000 gallons used)

Amount of Water Loss: 14.8%

Amount of Water Loss: 2,165,490 gallons

Amount of Water Loss by Gallons per Minutes: 51.85 gallons/minute

Disclaimer: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

A water main break occurred at a locally owned, commercial business on Old Jacksonville Road. The break was repaired, and samples were taken. No customers were impacted.

The District's dump truck had a bad DEF (Diesel Exhaust Fluid) sensor. It was taken to the dealership for repairs. The repairs were performed.

A new clarifier sludge rake drive motor needed replacement. The old motor was unable to be rebuilt, so a replacement was installed and another motor was ordered for backup.

The bi-annual sludge report was completed and sent to the Illinois Environmental Protection Agency (IEPA).

Brotcke Well & Pump attempted to repair Well 5. While trying to pull the well pump, they discovered the inner casing froze at some point causing the casing to bend into an egg shape making it impossible to pull the bad pump. The operations staff is researching repair prices.

The District field staff buried and installed approximately 300' of conduit due to drier weather conditions.

The battery backup for Well 1 failed, so a replacement batter was installed.

The Village of Pleasant Plains emergency interconnect is still open. As of this evening's meeting, the Village of Pleasant Plains used 3,590,000 gallons of water.

After much discussion, the field staff switched our SCADA provider that is located closer to the District. The new local company is located only an hour away. The company also serves several other municipalities in the area. The new company recognizes the District's current infrastructure, software and programing, so there are no new, additional costs accrued with this change.

VI. Business Managers Report (Graff)

The District continues to research the best codifier companies which can serve the District's unique needs. Business Manager Graff contacted American Legal Publishing Corporation which offers codifying services. She spoke with a representative and obtained preliminary information. A complete legal team would need to review the original ordinances and updates in regard to legal compliance within state and federal laws.

Rammelkamp and Bradney (232 West State Street, Jacksonville, Illinois, 62650) was sent a draft of Ordinance 70. It was suggested to include a fee schedule for tap fees so the ordinance would not have to be amended every time a rate or fee is changed.

Cellular Meters Replacement Program: There have been 995 meters installed as of tonight's meeting.

With Operations Manager Smith's approval, the annual safety bonuses will be paid, per union contract.

The Village of Pleasant Plains has been billed for 3,161,00 gallons of water which covers June 9, 2022 – July 8, 2022.

VII. District Engineer's Report (Middendorf - excused)

Well 7 Study/Design: The piping and wiring is scheduled, pending weather.

2022 SRF Projects: All three proposals to the State of Illinois are pending. MECO has been working diligently to obtain quotes from various vendors and completing project planning documents. Supplemental data is being procured per an additional entity's request. Also, updated inspections are being researched and quoted from rehab vendors re: mixer supplies. That data is en route. Things are on-track and going well.

Attorney Harris has all of the information needed to proceed for 1926 (b).

VIII. Guests

A guest discussed possible future water options to the Village of Salisbury and the Board joined in the dialogue.

The proposed medical complex inside CGTPWD boundaries will have CGTPWD water.

IX. Chairman, Vice Chair and Committee Reports

- a. Chairman Mitchell: Sangamon County Emergency Telephone System: no updates on the emergency response tower proposal.
- b. Vice Chair: n/a
- c. Finance (Trustee Oschwald and Trustee DiMarzio [excused]) – The District is awaiting on the annual audit. One of the audit matters addresses the review of monthly bank statements which will be discussed at the annual audit meeting.
- d. Planning (Chair Mitchell and Trustee Valois) – n/a
- e. Personnel (Chair Mitchell and Trustee Moss) – n/a
- f. Systems Oversight (Vice Chair Davis and Trustee Irwin) – Trustee Irwin asked about the proposed senior center at Mathers Gun Club Road. From the information gathered, the company plans on going back to the drawing table.
- g. Policy and Procedures (Trustee Valois and Trustee Irwin) – n/a

X. CGTPWD Plant Growth: This will be discussed at next month's meeting on Tuesday, August 9, 2022.

XI. Guests – n/a

XII. Executive Session

Trustee Irwin made a motion to go into Executive Session. Trustee Valois second the motion. The motion carried. The Chairman took a roll call vote:

DiMarzio (excused): n/a
Irwin: Yes
Valois: Yes
Chairman: Yes
Vice Chair Davis: Yes
Trustee Moss: Yes
Trustee Oschwald: Yes

With six yes votes, the motion passed.

The Board exited the room at **7:38 p.m.**

The Board returned to the room at **7:54 p.m.**

XIII. Return to Open Session

Chairman Mitchell made a motion to go back into Regular Session. Trustee Valois second the motion. The motion carried. The Chairman took a roll call vote:

DiMarzio (excused): n/a
Irwin: Yes
Valois: Yes
Chairman: Yes
Vice Chair Davis: Yes
Trustee Moss: Yes
Trustee Oschwald: Yes

With six yes votes, the motion passed.

Trustee Irwin made a motion to hold the Executive Minutes from Tuesday, January 11, 2022, and Tuesday, February 8, 2022. Trustee Valois second the motion. A roll call vote was taken:

DiMarzio (excused): n/a
Irwin: Yes
Valois: Yes
Chairman: Yes
Vice Chair Davis: Yes
Trustee Moss: Yes
Trustee Oschwald: Yes

With six yes votes, the motion passed.

XIV. Adjournment at 7:55 p.m.