

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, December 10, 2019 – 7:00 p.m. – Regular Board Meeting

Members: Chairman Mitchell, Vice Chair Mayes, Trustee Davis, Trustee Hammitt (excused), Trustee Oschwald, Trustee Valois, Operations Manager Nelson (excused), Engineer Middendorf, Business Manager Graff, Treasurer Elsner and Secretary Ryg (excused)

Guests: William Moss, Austin Ruzic, Laura Dorr, Todd Folder and Wayne Benanti

I. Call to Order at 7:00 p.m. and the **Pledge of Allegiance** was said.

II. Board Secretary (Ryg)

The November 12, 2019 Minutes were tabled by Trustee Oschwald. Trustee Davis second the motion. The motion carried.

III. Treasurer (Elsner)

The CGTPWD Budget Report reflects 7.5 months or 63% of FY20 activity. Treasurer Elsner gave the following Income and Expenses Report for November 13 – December 10, 2019, which includes the Profit and Loss Budget Performance Report.

Income:

Month End District Water Income: \$108,649
 Fiscal YTD Water Income: \$1,051,238

Month End District Income (including other income): \$144,386
 Fiscal YTD for all income: \$1,277,653 = 68% of budget

Expenses:

Month End Operating Expenses: \$131,702
 Fiscal YTD Expenses: \$713,566 = 65% of Operating Budget

Net Operating Income (Loss):

The YTD FY20 Unaudited Net Operating Income: \$564,087

Budgeted Debt Service for this period: \$41,375
 Capital Expenses for period: \$4,403

After transfer of funds to interest bearing accounts, Net Unaudited Loss for period:
 \$68,094

Bills – List of Vendors: \$134,940.49

Noted: Pay Estimate #18 – Leander Construction (Non RD Funding) \$2,300

A motion was made by Trustee Oswald to accept the Treasurer's Profit and Loss Budget report pending audit. Vice Chair Mayes second the motion. The motion passed.

A motion was made by Trustee Oswald to pay the bills. Vice Chair Mayes second the motion. The motion passed.

IV. Operation Manager's Report (Nelson)

Todd Folder provided this report in Mr. Nelson's absence.

Water Report for October 17, 2019 – November 19, 2019 (34-day billing cycle):

- Amount of Treated Water Sent to Distribution System: 10,091,000 gallons
- Water Billed to Customers During this timeframe: 9,049,906 gallons (includes bulk water sales and water sales to the Village of New Berlin during this reporting period)
- Water Produced In-house and sold to customers: 9,049,906 gallons
- Water Loss: 10.32%
- Water Loss in Gallons: 1,041,000
- Water Loss in Gallons Per Minute: 21.3

It was noted that no water from CWLP or the South Sangamon Water Commission or customer billings served by them had any bearings on the determinations made in this report.

New Plant Update: The new treatment Plant is producing approximately 200 – 250 gallons per minute. The clarifier manufacturer confirmed that the filters were designed to run continuously treating approximately 1,000 gallons per minute or 1,440,000 gallons per day. Operations Manager Nelson wants to ensure that the plant operates at the best capacity for the longest life cycle possible. With the current rate determined, this will ensure a longer life cycle.

Oros & Busch will be performing the lime sludge removal by the end of the year. The company is behind due to the wet weather conditions.

Well #7 Progress: MECO personnel has examined the area and stakes were installed where the next possible test hole will be dug. CGTPWD crew has removed brush where stakes were installed.

Suez Well Solutions: Yearly maintenance of the CGTPWD Wells were performed.

The District continues litigation against the Village of Curran's contractor, Kinney Contractors. Attorney Ryan Byers of Rammelkamp and Bradney suggests that the District go into closed session to discuss the case further.

Lenhart and Bunker Hill Water Main Extension Project: The signed copy of the Intergovernmental Agreement and Water Main Easement as given to the Springfield Park District. The easement status is still being researched (Franklin Ground Squirrel hibernation cycle) with the assistance from Brown, Hay and Stephens Law Firm. If easement permission is given, the Illinois Department of Natural Resources will be sent a letter to outline requirements needed to perform work.

The Prairie Creek Road Project: All easements permissions, except one, were received. The District would like to proceed with this project before planting season begins.

Wagon Ford Road: The only remaining work on this project is finalizing the Operating Permit process and the installation of an additional eight service lines/meters

The 2012 Ford F-150 pickup truck will need to be replaced. It has approximately 130,000 miles on it. There is a state of Illinois fleet price offered from Morrow Brothers Ford in Greenfield, Illinois. The Illinois Rural Water Association sold two pickup trucks last week on a web-based auction site. This possible sale and purchase will be researched before the CGTPWD budget meetings.

V. Business Manager (Graff)

The 2020 Rate Increase Breakdown was presented to the Board. The fee is based on Federal C.O.L.A at 1.6% plus .5%. The below table designates the following break-downs: customer's maintenance fee, 2019 base rate without monthly fee, 2020 base increase of 2.1%, and new 2020 rate. It was noted that there are different price points based on customers such as CWLP water customers of Spaulding/Cockrell without a Master Meter, CWLP water customers of Stone Creek with a Master Meter, SSWC, and the Village of Chatham.

	2019 Rate	Maintenance Fee	2019 Base Rate WO/Mfee	2020 Base Rate Increase 2.1 Percent*	New 2020 Rate
Curran Gardner	\$36.53				
after 2,000	\$6.31	-\$5.00	\$31.53	\$0.66	\$37.19
				\$0.13	\$6.44
CWLP-Spaul/Cockrell	\$42.85				
WO Master Meter	\$7.85	-\$5.00	\$37.85	\$0.79	\$43.64
				\$0.16	\$8.01
CWLP Stone Creek	\$44.04				
With Master Meter	\$6.45	-\$5.00	\$39.04	\$0.82	\$44.86
				\$0.14	\$6.59
SSWC	\$48.33				
	\$12.17	-\$5.00	\$43.33	\$0.91	\$49.24
				\$0.26	\$12.43
Village of Chatham	\$48.33				
	\$12.17	-\$5.00	\$43.33	\$0.91	\$49.24
				\$0.26	\$12.43

*Federal Cola is set at 1.6 percent, plus .5.

VI. District Engineer's Report (Middendorf)

Water Treatment Plant: No updates.

Water Treatment Plant Improvements – Phase 1: Leander continues to work with Merrick and Roberts regarding warranty items.

Status of Sangamon River Conduit Crossing: Received renewed quote from Petersburg Plumbing and Heating of \$48,640 for a 10-inch bored conduit across the Sangamon River. The Genset, trenched conduit, ATS and wire estimate will total around \$200,000. Also, with construction, it is estimated at \$250,000 plus permitting costs.

Well #7 Status: The District is ready to move to employ Brotcke, Well and Pump in completing possible test probes based on geological and elevation data. The tests will be drilled, and cutlines/water level analyzed.

Prairie Creek Road: IEPA Construction Permit application is ready for signatures. Operations Manger Nelson is editing the plan sheet. MECO will submit it to the IEPA after the edits.

Bunker Hill/Lenhart Loop Redesign: Illinois Department of Natural Resources EcoCats clearance has been obtained for endangered species. Engineer Middendorf is in contact with Adam Rawe, Resource Planner of the Illinois Department of Natural Resources, regarding the waterline extension along Bunker Hill Road and Lenhart Road. It included recommendations regarding the Franklin Ground Squirrel. IDNR has approved boring under old railroad bed to avoid habitat. A revised permit will be submitted to the IEPA for expediate review/approval.

VII. Guests: n/a

VIII. Chairman, Vice Chairman and Committee Reports

- a. Chairman: Union negotiations continue.
- b. Vice Chairman: n/a
- c. Finance (Valois, Oswald): n/a
- d. Planning (Hammit): n/a
- e. Personnel (Mitchell, Valois): Union negotiations continue with the assistance of Trustee Davis, Plant Operations Manager Nelson and Trustee Valois.
- f. Systems Oversight (Mayes): n/a
- g. Policy and Procedure Committee (Valois): n/a
- h. Ordinance Committee (Mayes): n/a

IX. Ongoing Business – Well #7

Trustee Oswald made a motion to engage Brotcke Well and Pump to test for a possible well site. Vice Chair Mayes second the motion. The motion carried.

X. New Business

- a. Approval for Change Order #13 (Non-RD Funded) (Leander Construction)

Trustee Oswald made a motion to approve Change Order #13 for \$2,300 to Leander Construction. Vice Chair Mayes second the motion. The motion carried.

b. Approval for Pay Estimate #18 (Non-RD Funded) (Leander Construction)

Trustee Oswald made a motion to approve the payment of \$2,300.00 for Change Order #18 to Leander Construction. Vice Chair Mayes second the motion. The motion carried.

c. Discussion: Open Topic for Consideration: n/a

A motion was made to go into Executive Session by Trustee Oswald. Trustee Don Davis second the motion. A roll call vote was taken:

1. Trustee Davis: Yes
2. Trustee Valois: Yes
3. Chairman Mitchell: Yes
4. Trustee Oswald: Yes
5. Vice Chair Mayes: Yes

With five yes votes, the motion carried.

(Board Exits.)

XI. Executive Session

- a. Possible Review of Executive Minutes
- b. Litigation Update
- c. Personnel – Annual Review of Management and Appointed Positions
- d. Review and Discussion of Trustee Applicants

(Board Returns at 8:45 p.m.)

A motion was made by Vice Chair Mayes to return to the Regular Meeting. Trustee Davis second the motion. A roll call vote was taken:

6. Trustee Davis: Yes
7. Trustee Valois: Yes
8. Chairman Mitchell: Yes
9. Trustee Oswald: Yes
10. Vice Chair Mayes: Yes

With five yes votes, the motion carried.

Chairman Mitchell gave the Board an update on the Kinney Contractors litigation. He also informed the Board on possible issues regarding the union negotiations. The Board reviewed the eleven resumes of possible trustee candidates and narrowed it down to three candidates to fill the open position. They also discussed the annual safety bonuses for union members

along with possible non-union annual compensation. No previous CGTPWD Executive Session minutes were discussed in Executive Session since the Secretary was not present.

XII. Open Session: n/a

XIII. Adjournment

Adjournment at 8:48 p.m.

Chairman Mitchell Signature and Date:

Secretary Ryg Signature and Date