

**Curran-Gardner Townships Public Water District**  
**3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981**  
**Tuesday, March 8, 2022 – 7:00 p.m. – Regular Board Meeting**

Members: Chairman Mitchell, Vice Chair Davis, Trustee Oschwald, Trustee Moss, Trustee Valois, Trustee DiMarzio, Trustee Irwin, Operations Manager Smith, Engineer Middendorf, Treasurer Becker, Business Manager Graff (excused) and Secretary Ryg

*Guests: Wayne Benanti and Todd Folder*

**I. Chair Mitchell called the meeting to order at 7:04 p.m. and led the CGTPWD Board with the Pledge of Allegiance.**

**II. Secretary (Jessica Ryg)**

Trustee Oschwald made a motion to accept the CGTPWD Regular Meeting Minutes from Tuesday, February 8, 2022. Trustee Irwin second the motion. The motion carried with Trustee DiMarzio voting present since he was excused from the last meeting.

**III. Treasurer (Becker)**

The CGTPWD Budget Report reflects 10 months or 83% of FY'22 activities. Treasurer Becker gave the following Income and Expenses Report for February of 2022:

**Income**

Month End District Water Income: \$151,046

Fiscal YTD Water Income: \$1,450,139

Month End District Income (including other income): \$169,276

Fiscal YTD for all income: \$1,662,933

**Expenses**

Month End Operating Expenses: \$138,040

Fiscal YTD Expenses: \$1,029,037

**Net Operating Income (Loss)**

The YTD FY22 Unaudited Net Operating Income: \$633,896

Budgeted Debt Service: \$46,421 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period: \$0

**Bills – Total Payments to Vendors (February 9, 2022 – March 8, 2022): \$147,092.34**

Treasurer Becker provided board members with an unaudited Operating Balance Sheet ending February 28, 2022; also, the Reserves and Debt Funds Balance Sheet and the Quarterly Profit and Loss Report ending February 28, 2022.

Trustee Oschwald moved to accept the treasurer's reports pending audit. Trustee Moss second the motion.

Trustee Oschwald moved to pay the bills. Treasurer Valois second the motion. The motion carried.

*(7:18 p.m.)*

#### **IV. Operations Manager's Report (Aaron Smith)**

Water loss report for January 19, 2022 – February 17, 2022:

Amount of Treated Water Sent to Distribution System: 8,979,000 gallons (Note: This was a 29-day billing cycle.)

Amount of Water Billed to Customers: 8,020,900 gallons (includes bulk water sales)

Amount of Water Loss: 10.67%

Amount of Water Loss: 958,100 gallons

Amount of Water Loss by Gallons per Minutes: 22.94 gallons/minute

*Disclaimer: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.*

A Werner Road resident asked the District for a proposal to have water at his property. It was noted that the resident would need 1,500 ft. of pipe to access the water extended to his property. A cost estimate was provided to the resident.

The District purchased twenty-five meter pits.

The Illinois State Water Survey Well Inventory Report was completed and submitted to the Illinois Environmental Protection Agency (IEPA). This data will be summarized geographically by county and drainage basin as well as by the various water use and water source categories for the inclusion in the National Water Use Data System.

The fire hydrant located on Parkes Kinner Road was repaired.

A developer for the Sloan Crossing subdivision contacted the District regarding water service. In this subdivision (and Centennial Pointe Phase 2), the developer installed the taps from the main to the curb stop valve. The District will install the service lines, pits and meters when directed. Those specific tap fees were discussed by Trustees.

The Water Distribution System's Material Inventory Report was completed and submitted to the IEPA.

The electrical conduit needed for Well 7 was measured and ordered by electrician Joe Lee.

Edward Yoho of Fife Water Services was at the water treatment plant on Tuesday, March 8, to assist with the chemicals treatment trial.

Chairman Mitchell asked Operations Manager Smith to research how many additional meters are needed to complete the Sloan Crossing project. The goal is to purchase these meters before any future price increases occur since material prices only keep increasing.

#### **V. Business Manager’s Report (Cherril Graff)**

The Sangamon County Water Reclamation District (SCWRD) notified CGTPWD that effective May 1, 2022, they will increase their rates. The following will take place:

SCWRD Monthly Service Charge:	\$13.41
Plus Monthly Collection Fee (Retained by Biller)	\$1.00
Totally Monthly Charge	\$14.41
User Fee (per 1,000 Gallons)	\$8.29

Business Manager Graff will send notice to CGTPWD sewer customers included in the March and April billing. She also contacted Mary Bilyeu of Curran to see if there will be a rate change to the Curran Sewer charges.

There have been 893 Cellular Meters installed.

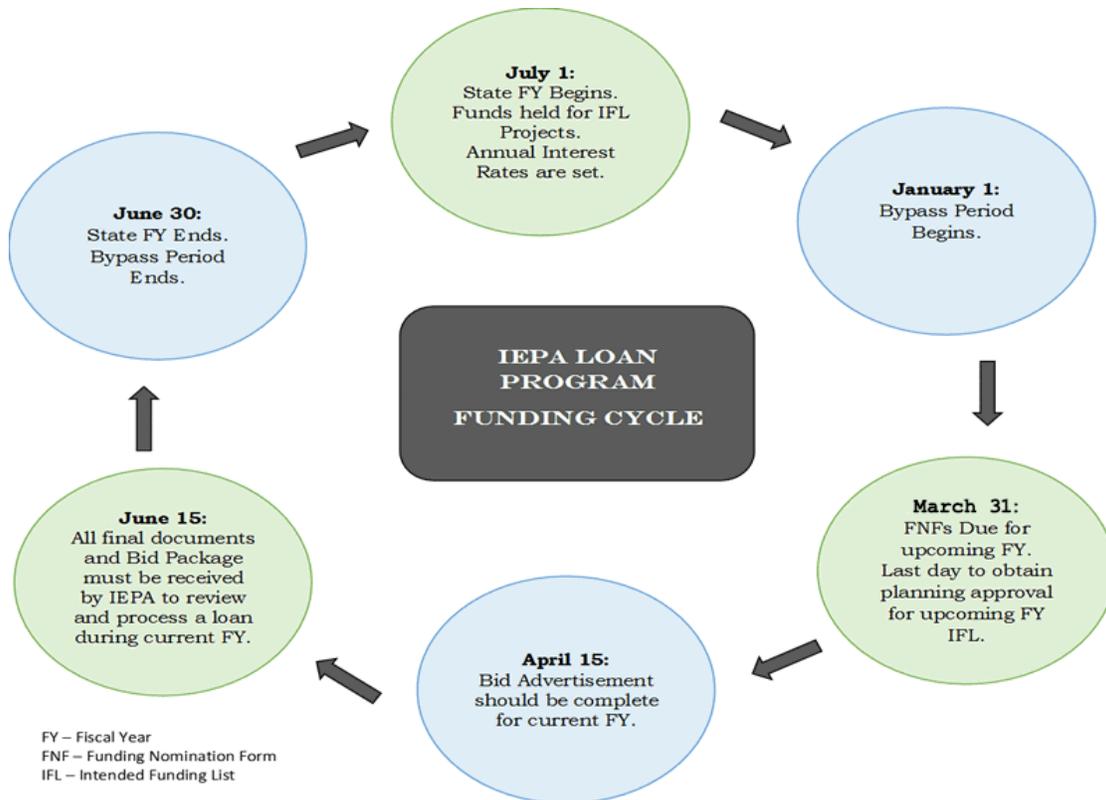
Specific customer requests were given to the CGTPWD Trustees for consideration regarding minimum usage and billing. It was the consensus of the Board to adhere with their original ordinance and policy as they have in the past.

#### **VI. District Engineer’s Report (Max Middendorf)**

Engineer Middendorf continues to work with CGTPWD field staff and electrician Joe Lee to solidify the electrical needs of Well 7. The most recent development is to centralize the power on the well field. This would be beneficial in scenarios of the SCADA sensing a power drop, then proper actions could be taken. The goal is to centralize multiple well needs for one power station, unlike existing wells that have separate power feeds.

Another goal of the wellfield is to build a usable road for passageway to the wells instead of a dirt path. This would ensure a more viable option than the current dirt road that is at the mercy of the weather.

2022 State Revolving Fund (SRF) Loan: This option continues to be discussed among Trustees and Engineer Middendorf. One of the upsides is that the SRF loan would have principle forgiveness on certain components on proposed project(s). Applicants are encouraged to structure their loan requests into smaller projects in order to maximize the most amount of “grant” money possible. The rehabilitation of the water tower could possibly qualify. There are two different parts of funding which encompass a.) clean water projects and b.) dirty water projects. The SRF loan agents anticipate funding over the next 5-years from the Federal government. The District agreed that the goal is to have a preliminary request for a SRF loan by June 1, 2022. More information visit <https://www2.illinois.gov/epa/topics/grants-loans/state-revolving-fund/Pages/default.aspx> The following diagram better explains this opportunity:



## VII. Guests – n/a

## VIII. Chair, Vice Chair and Committee Reports

- A. Chair – Chairman Mitchell is researching easements at Smith Road and Mill Street (Salisbury). The goal is to complete a loop that meets Franklin Street (Salisbury). Also Chairman Mitchell wished Business Manager Graff a speedy recovery. There are no update from City, Water, Light and Power (CWLP) on the Intergovernmental Agreement.
- B. Vice Chair Davis – He asked Operations Manager Smith about property easements for Route 97.
- C. Finance (Trustee Oschwald & Trustee DiMarzio) – There will be another budget meeting at 6:00 p.m. on Tuesday, March 22, 2002.
- D. Planning (Chairman Mitchell & Trustee Valois) – n/a
- E. Personnel (Chairman Mitchell & Trustee Moss) – n/a
- F. Systems Oversight (Vice Chair Davis & Trustee Irwin) – Vice Chair Davis asked Engineer Middendorf about excessive Propane usage and heat loss at the Plant. The idea of insulating the old Plant was discussed and Engineer Middendorf will research ideas.
- G. Policy and Procedures – (Trustee Valois & Trustee Irwin) Trustee Valois continues to research the most cost-efficient options for revenue meters (water flow into sewer) and deduct meters (lawn sprinklers, pools, sprinkler systems). A deduct meter policy is being discussed.
  - a. Irrigation Meter Policy Update – n/a
  - b. Other – n/a

H. Ordinance Committee (Chairman Mitchell) – n/a

**IX. New Business**

Trustee Irwin and Operations Manager Smith attended the Sangamon County Regional Planning Commission's meeting regarding land at the Mathers Gun Club area. Water service and a master meter were discussed. The CGTPWD attorney who specializes in 1926(b) declared that the developer is mandated to hook into CGTPWD water lines since it's the District's established boundary.

The April monthly meeting will generate discussion about the Sloan Crossing water meters/taps and Centennial Park water meters/taps.

**X. Guests** – n/a

**XI. Executive Session** – none

**XII. Return to Open Meeting** – n/a

**XIII. Adjournment** The Board adjourned at 8:05 p.m.