

**Curran-Gardner Townships Public Water District**  
**3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981**  
**Tuesday, September 13, 2022 – 7:00 p.m. – Regular Board Meeting**

Members: Chairman James Mitchell, Vice Chair Don Davis, Trustee Eric Oswald, Trustee Bill Moss, Trustee Diana Valois, Trustee Mark DiMarzio, Trustee Mike Irwin, Operations Manager Aaron Smith, Engineer Max Middendorf (excused), Treasurer Mary Ann Becker, Business Manager Cherril Graff and Secretary Jessica Ryg

*Guests: Todd Folder and Wayne Benanti*

**I. Call to Order:** Chairman Mitchell called the meeting to order at **7:00 p.m.**

**II. Pledge of Allegiance**

**III. Secretary (Jessica Ryg)**

Trustee Mark DiMarzio made a motion to approve the minutes with three changes. Trustee Oswald second the motion. All Trustees voted yes with Trustee Moss voting present. The motion carried.

**IV. Treasurer (Mary Ann Becker)**

The CGTPWD Budget Report reflects 4 months or 33% of FY'23 activity. Treasurer Becker gave the following Income and Expenses Report for August of 2022:

**Income**

Month End District Water Income: \$164,860

Fiscal YTD Water Income: \$625,964

Month End District Income (including other income): \$213,738

Fiscal YTD for all income: \$755,781 = 36% of the Budget

**Expenses**

Month End Operating Expenses: \$93,935

Fiscal YTD Expenses: \$373,208 = 29% of the Operating Budget

**Net Operating Income (Loss)**

The YTD FY23 Unaudited Net Operating Income: \$382,573

Budgeted Debt Service: \$47,717 (transfers each month to Debt & Service accounts)

Capital Expenses for the Period: \$0

Net Income for the Period: \$72,086

**Bills** – Total Payments to Vendors (August 10, 2022 – September 13, 2022): \$109,733.83

Treasurer Becker provided the Board with the Operating Balance Sheet ending August 31, 2022. She also distributed the Reserves & Debt Funds Balance Sheet and the related Quarterly Profit and Loss Sheet ending August 31, 2022.

Trustee Oschwald made a motion to accept the Treasurer's report pending audit. Trustee DiMarzio second the motion. The motion carried.

Trustee DiMarzio made a motion to pay the District's \$109,733.83 bills. Trustee Moss second the motion. The motion carried.

Treasurer Becker stated the Bank of Springfield CD (2009 Fully Funded Bond Reserve) matures in September of 2022. She surveyed nine local bank rates and presented their findings to the Board. The Board discussed the necessary approval for a new CD Investment. It was the consensus of the Board to have Treasurer Mary Ann Becker move the funds from Bank of Springfield to Citizens Equity First Credit Union (CEFCU).

#### **V. Operations Manager's Report (Aaron Smith)**

Water loss report for July 21, 2022 – August 19, 2022:

Amount of Treated Water Sent to Distribution System: 13,315,000 gallons (Note: This was a 30-day billing cycle.)

Amount of Water Billed to Customers: 11,949,660 gallons (Please note that Pleasant Plains average usage during this time was 962,660 gallons which was added to this billed amount). This includes bulk water sales during this reporting period.

Amount of Water Loss: 10.25%

Amount of Water Loss: 1,365,340 gallons

Amount of Water Loss by Gallons per Minutes: 31.60 gallons/minute

*Disclaimer: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.*

There was conduit installed to Well 2 and Well 7 which makes this portion of the project complete. Raw water main construction will start next week – weather permitting.

The SCADAWARE company continues to work closely with CGTPWD staff on the SCADA system issues and maintenance at the treatment plant plus remote sites.

There have been six (6) services installed at Sloan Crossing subdivision.

A customer's water service line leak was repaired on Green Haven Drive.

Illinois Rural Water Association (IRWA) assisted CGTPWD with our Source Water Protection Plan.

A gutter on the old water Plant was repaired after it pulled away from the building.

SRF Projects: Tank inspections on the Farmingdale site and two ground storage tanks behind the Plant were completed. In addition, the archaeological survey at the well field for the Osage Nation is finished.

Bid notice for 2023-2024 lime sludge removal was sent to South County Publications and posted on the CGTPWD website at [www.currangardner.com](http://www.currangardner.com). Bids are due on Tuesday, October 11, 2022, by 1:00 pm and will be opened that night at the regular monthly board meeting which starts at 7:00 p.m.

The Pleasant Plains Emergency Interconnect was turned back on for about a day to allow the Village to perform repairs at their treatment plant.

The District insurance company (Hartford Steam Boiler) claimed that the Well 5 damage was not covered under the equipment breakdown coverage portion of the contract, but they are looking into our basic policy to see if there would be coverage.

## VI. Business Manager Graff's Report

Business Manager Graff will speak to the District lawyers about possible meter tampering.

There have been 1,201 cellular meters installed as of tonight's meeting.

Statistics:

Office Action Item:	Quantity:	Date:
Initial Disconnect Letters Sent	166	August 25, 2022
Disconnect Alerts Sent	103	September 7, 2022
Customers Currently Set for Disconnect	14	September 12, 2022
Disconnects Still Shut-off from Last Month	0	September 8, 2022
Letters Sent to Update Contact Information	0	n/a
Contact Information Updated	0	n/a
Current Liens	14	September 8, 2022
Notice Letters Sent to File Lien	0	n/a
New Liens Filed	0	n/a
Liens Recently Released	1 (\$670.30)	September 12, 2022
Total Cellular Meters Installed	1,201	September 13, 2022

## VII. District Engineer Max Middendorf Report

Engineer Max Middendorf was excused but left a printed report for the Board. It gave the following information:

Project #620-071/072: Well 7 Study/Design activities continue.

The piping and wiring is pending weather.

Project 620-081: 2022 SRF Projects continue.

SRF 22.01 – Well Field Improvements: The project nomination packet for this project was submitted and received by the Illinois Environmental Protection Agency (IEPA) SRF program.

Larry Conrad's quote was accepted for performing a Phase 1 study for Osage Nation.

The SRF 22.02 – Water Tank Rehabilitations: MECO awaits reports from the tank inspections.

SRF 22.03 – Curran Pressure Zone Improvements: The design scope is pending.

### **VIII. Guests**

### **IX. Chairman, Vice Chairman and Committee Reports**

- a. Chairman (Mitchell): n/a
- b. Vice Chair (Davis): n/a
- c. Finance (Trustee Oswald and Trustee DiMarzio) – The Board discussed liens and bad debt expense and how it should be allocated for audit purposes.
- d. Planning (Chair Mitchell and Trustee Valois) – n/a
- e. Personnel (Chair Mitchell and Trustee Moss) – n/a
- f. Systems Oversight (Vice Chair Davis and Trustee Irwin) – A CGTPWD Distribution System study was discussed. Also, it was noted that there were six new subdivision homes which hooked into the Sloan Crossing area (last month there were 4 or 5 homes). There is no news regarding Springfield Clinic.
- g. Policy and Procedures (Trustee Valois and Trustee Irwin) – n/a

### **X. Guests – n/a**

### **XI. Executive Session**

Trustee Irwin made a motion to go into Executive Session. Trustee Valois second the motion. Chairman Mitchell called for a roll call vote:

1. Chairman Mitchell: Yes
2. Vice Chair Davis: Yes
3. Trustee Oswald: Yes
4. Trustee DiMarzio: Yes
5. Trustee Valois: Yes
6. Trustee Moss: Yes
7. Trustee Irwin: Yes

With seven yes votes, the motion carried.

Board exited the room at **7:35 p.m.**

Board entered Executive Session at **7:39 p.m.**

Board returns to CGTPWD Regular Session at **8:15 p.m.**

Chairman Mitchell made a motion to go back into CGTPWD Regular Session. Trustee DiMarzio second the motion. The motion carried.

Chairman said the Board discussed personnel issues and boundary challenges.

## **XII. Return to Open Session**

**XIII. Adjournment** – Having no further business before the Board, the Chairman asked the Board for a motion to adjourn. Trustee Mike Irwin made the motion to adjourn. Chairman Mitchell second the motion. The motion carried. The Board adjourned the meeting at **8:17 p.m.**